

Curriculum Advisory Committee AGENDA

November 5, 2018 Meeting begins 3:00 p.m. – Room A -182

Members: Randy Bublitz (Chair-CTE), Kathy O'Connor (Vice Chair- PE/ Athletics), Julie Brown (Business), Sandy Starkey (English), Dolores Howard (ESL/ Modern Languages), Michael Gros (Fine Arts/ School of Media Arts), Cathy Schermer (Health and Human Services), Ignacio Alarcon (Mathematics), Matthew Kay (Sciences), Ruth Morales (Social sciences), Laura Castro (Education Support, Articulation), Lisa Schwarberg (articulation liaison), Kenley Neufeld (Admin Rep), Sally Chuah (non-voting member/resource), Laurie Vasquez (non-voting member/resource), Kaylene Thomas (Curriculum Coordinator/non voting member)

1.0 CALL TO ORDER

1.1 Public Comment

Comments are limited to three minutes per person and are not open for discussion by the committee

1.2 Review of October 1, 2018 and October 15, 2018 minutes

2.0 INFORMATION/DISCUSSION

Chancellor's Office Curriculum Update: Substantive Changes and Nonsubstantial Changes (attachment 2.0)

2.1 CAC Calendar

CAC Calendar Fall 2018

CAC meetings; 3-5pm in A-181

September 17 (noncredit)

September 24 3:00-4:30pm eLumen presentation

October 1 3:00-4:30pm CourseLeaf presentation

October 15

November 5

November 19

November 26

December 3

Tech Reviews:3-5pm in A-181 - (15-20 min instruction)

August 27 - Impact: Subject/number/title/units (Laura)

September 10 - Update from the Curriculum Institute

October 8 - Q&A session with a SLO guru (Michael Robinson)

October 22 - Curriculum Software discussion

October 29 - Q&A for CAC Reps

2.2 Adjustments to the Agenda

2.3 Proposals on Hold

2.4 Course Deactivations

DMS 182 - Clinical Experience 1

ED 105A - Introduction to Teaching English as a Foreign Language (Language Acquisition)

ED 105B - Introduction to Teaching English as a Foreign Language (Methods and Materials)

ED 105C - Introduction to Teaching English as a Foreign Language (Crosscultural Communication)

ED 105D - Introduction to Teaching English as a Foreign Language (English Grammar)

ED 105E - Introduction to Teaching English as a Foreign Language (Testing and Assessment)

ED 105F - Introduction to Teaching English as a Foreign Language (Educational Technology)

2.5 Program Deactivations

2.6 CTE Content Review (Requisite)

3.0 HEARING

CREDIT

3.1 New Course Proposals

A. ENG 101RS - Reading Studio

Justification: Reading is a significant concern in colleges across the country. With the recent legislation that requires all students to be placed into college level English, the concern is even greater, even with optimistic caution. Students who may need reading development will no longer have as much access to explicit, directed, research-based reading instruction by trained reading specialists. This studio class will provide the essential practice that can transform students as readers.

Dist Ed: no online or hybrid

Pre-req: none

SLO: new

B. ENG 110M - Support Course for College Reading, Research, and Composition

Justification: This support course will reinforce the implementation of the writing, reading and research strategies that students will learn in MET English 110 courses. MET courses offer shared pedagogy. Thus, this support course will parallel the coordinated MET 110 curriculum provided by instructors in the MET program. Students will also learn how to make explicit the strategies that buttress their success in English courses.

Offering this course as a late start will allow students to utilize the first three weeks of the semester to assess their skills relative to the requirements. Faculty will advise students of this support course as a safety net to succeed in English 110. Counselors will publicize this course as a benefit to enrolling in a MET course. This way students can be empowered to choose a path that best assists them inside and outside of the classroom.

Dist Ed: no online and hybrid

Pre-req: none

SLO: new

- C. MATH 008C - Support Course for Mathematical Concepts for Elementary Teachers
Justification: Support course designed to increase success in Math 108 Mathematical Concepts for Elementary Teachers, which with the advent of AB705, will be an entry-level course for students.
Dist Ed: no online and hybrid
Pre-req: MATH 107
SLO: new (approved)
- D. MATH 014C - Support for Mathematics for Liberal Arts
Justification: Support course designed to increase success in Math 114 Mathematics for Liberal Arts, which with the advent of AB705, will be an entry-level course for students.
Dist Ed: no online and hybrid
Pre-req: MATH 107; concurrent MATH 117
SLO: new (approved)
- E. MATH 017C - Support for Elementary Statistics
Justification: Support course designed to increase success in Math 117 Elementary Statistics, which with the advent of AB705, will be an entry-level course for students.
Dist Ed: no online and hybrid
Pre-req: MATH 107
SLO: new (approved)
- F. MATH 020C - Support for College Algebra
Justification: Support course designed to increase success in Math 120 College Algebra, which with the advent of AB705, will be an entry-level course for students.
Dist Ed: no online and hybrid
Pre-req: MATH 107; concurrent MATH 120
SLO: new (approved)
- G. MATH 030C - Support for Calculus for Biological Sciences, Social Sciences and Business I
Justification: Support course designed to increase success in Math 130 Calculus for Biological Sciences, Social Science, and Business I, which with the advent of AB705, will be an entry-level course for many students.
Dist Ed: no online and hybrid
Pre-req: MATH 120; concurrent MATH 130
SLO: new (approved)
- H. MATH 038C - Support for Precalculus
Justification: Support course designed to increase success in Math 138 Precalculus II, which with the advent of AB705, will be an entry-level course for many students.
Dist Ed: no online and hybrid
Pre-req: MATH 120; concurrent MATH 138
SLO: new (approved)
- I. MATH 050C - Support Course for Calculus with Analytic Geometry I
Justification: Support course designed to increase success in Math 150 Calculus with Analytic Geometry I, which with the advent of AB705, will be an entry-level course for many students.

Dist Ed: no online and hybrid
Pre-req: MATH 138; concurrent MATH 150
SLO: new (approved)

J. MATH 060C - Support Course for Calculus with Analytic Geometry II

Justification: Support course designed to increase success in Math 150 Calculus with Analytic Geometry I, which with the advent of AB705, will be an entry-level course for many students.

Dist Ed: no online and hybrid
Pre-req: concurrent MATH 160
SLO: new (approved)

K. PE 154B - Dance Ensemble Advance

Justification: This course is a continuation of the PE 154A, here students will continue to work on learning choreography and focus on touring in and out of the SB area (program: Dance; In Review)

Dist Ed: no online and hybrid
Pre-req: none
SLO: new (approved)

3.2 Modified Course Proposals

A. DMS 148 - Clinical Experience 1A

Justification: Update SLOs and hours due to decreasing winter intersession

Dist Ed: no online and hybrid
Pre-req: no changes
SLO: updated (requires revision)

B. DMS 149 - Clinical Experience 1B

Justification: Update SLO and adjust hours due to decreasing winter intersession

Dist Ed: no online and hybrid
Pre-req: adding DMS 165 and DMS 156
SLO: updated (requires revision)

C. DMS 150 - Physics And Instrumentation

Justification: Update Prerequisites and SLO's

Dist Ed: no online and hybrid
Pre-req: adding PHYS 101, RT 119, PHYS 102, MATH 117, MATH 107, PSY 150, MATH 120
SLO: updated (approved)

D. DMS 155 - Abdominal And Small Parts Scanning

Justification: Update course and add Prerequisite for accreditation compliance.

Dist Ed: no online and hybrid
Pre-req: adding BMS 107, BMS 108, ENG 110, ENG 110H, COMM 131, COMM 131H
SLO: no changes

E. DMS 156 - Ob/Gyn Scanning

- Justification: Update course content*
Dist Ed: no online and hybrid
Pre-req: no changes
SLO: no changes
- F. DMS 160 - Pathophysiology
Justification: Update course content/SLO's
Dist Ed: no online and hybrid
Pre-req: no changes
SLO: updated (approved)
- G. DMS 165 - Abdominal And Small Parts Scanning And Pathology
Justification: Update course content
Dist Ed: no online and hybrid
Pre-req: no changes
SLO: no changes
- H. DMS 166 - Ob/Gyn Scanning And Pathology
Justification: To update course content
Dist Ed: no online and hybrid
Pre-req: removal DMS 165, DMS 182
SLO: no changes
- I. DMS 170 - Introduction to Vascular Ultrasound
Justification: DMS 182 is a prerequisite for this class. With two summer sessions DMS 182 is no longer an active class.
Dist Ed: no online and hybrid
Pre-req: removal DMS 182, adding DMS 148
SLO: no changes
- J. DMS 183 - Clinical Experience 2
Justification: Adjust units based on clinical time
Dist Ed: no online and hybrid
Pre-req: removal DMS 182, adding DMS 148
SLO: updated (requires revision)
- K. DMS 184 - Clinical Experience 3
Justification: Adjust units due to shorted winter intersession
Dist Ed: no online and hybrid
Pre-req: no changes
SLO: updated (requires revision)
- L. DMS 185 - Clinical Experience 4
Justification: Adjust units for amount of clinical time
Dist Ed: no online and hybrid
Pre-req: remove DMS 184 adding, DMS 183
SLO: updated (requires revision)
- M. DMS 250 - Sonography Interpretation
Justification: Update course content
Dist Ed: no online and hybrid

Pre-req: removing DMS 183, adding DMS 166

SLO: updated (approved)

N. ENG 088 Reading and Composition - Intensive

Justification: This modification is intended to increase the integration of explicit reading instruction. In addition, this course provides a support-level for students who determine that they are not ready for transfer-level English and feel they would benefit from additional instruction.

Dist Ed: no online and hybrid

Pre-req: no changes

SLO: no changes

O. ENG 089 - College Composition Workshop

Justification: Change to a one unit course; modify assignments and evaluation

Dist Ed: no online or hybrid {unit reduction}

Pre-req: removal of ENG 070 and ENG 080

SLO: no changes

P. ENG 103 - Critical Reading

Justification: This modification comes as a result of department restructuring that is necessary under new legislation, AB 705. This course serves important populations of students at SBCC and yet it has a high unit value and it is not transferable to UCs. Thus, the modification of this course would allow us to create an elective for UC bound students and still continue to serve as an important bridge for students who desire additional critical reading and thinking skills. {unit reduction}

Dist Ed: no changes yes online and yes hybrid

Pre-req: no changes

SLO: no changes

Q. ENG 110 - Composition and Reading

Justification: We are:

-adding content that had been included in the 1-unit Eng. 120 co-req

-adding content to better support students placed into Eng. 110 as a result of AB 705

-clarifying language/consolidating repetitive sections {unit increase}

Dist Ed: updated

Pre-req: no changes

SLO: updated

R. ENG 110H - Composition And Reading, Honors

Justification: We are:

-aligning Honors 110 with some English 110 changes

-adding content that had been included in the 1-unit Eng. 120 co-req

-clarifying language/consolidating repetitive sections {unit increase}

Dist Ed: no online and hybrid

Pre-req: no changes

SLO: updated

- S. ENG 120 - College Research Skills
 Justification: Eng 120 and Libr 101 meet the institution's Information Competency requirement; Libr 101 is offered online so Eng 120 can be the face-to-face option for students.
 Dist Ed: new online and no hybrid
 Pre-req: none
 SLO: updated
- T. MATH 108 - Mathematical Concepts for Elementary School Teachers-Number Systems
 Justification: Need to change the accepted prerequisites to comply with AB705.
 Dist Ed: no online and hybrid
 Pre-req: no changes
 SLO: no changes
- U. MATH 114 - Mathematics for Liberal Arts Majors
 Justification: Need to change the accepted prerequisites to comply with AB705.
 Dist Ed: no online and hybrid
 Pre-req: removal of MATH 097
 SLO: no changes
- V. MATH 117 - Elementary Statistics
 Justification: Need to change the accepted prerequisites to comply with AB705.
 Dist Ed: no online and hybrid
 Pre-req: removal of MATH 097
 SLO: no changes
- W. MATH 120 - College Algebra
 Justification: We are working to streamline the BSTEM pathway for students by collapsing our current Math 120 (College Algebra) and Math 137 (Precalculus 1) courses into one college algebra course that will feed into either Math 130 (Calculus for Business and Biological Sciences) OR Math 138 (Precalculus II). {unit increase}
 Dist Ed: not new online and no hybrid
 Pre-req: no changes
 SLO: updates (approved)
- X. MATH 138 - Precalculus - College Algebra and Trigonometry
 Justification: In collapsing our Math 120 and Math 137 into one course, some of the content in the current Math 138 needs to be shifted to the new 120 and some of the content in the old Math 137 needs to be shifted to the new Math 138. In particular, conics and sequences and series are moving to Math 120 and matrices and logic and proof are moving to Math 138.
 Dist Ed: no online and hybrid
 Pre-req: new MATH 120
 SLO: no changes

Y. PE 146 - Stretching And Relaxation

Justification: We want to add the discipline of dance to this course as it is appropriate for dance instructors to be prepared to teach this class. I am also updating the add the new discipline of Kinesiology.

Dist Ed: no online and hybrid

Pre-req: none

SLO: no changes

Z. PE 152B - Intermediate Contemporary Modern Dance Technique

Justification: to follow what major colleges and universities are cataloging the subject as

Dist Ed: no online and hybrid

Pre-req: none

SLO: no changes

AA.PE 152C - Advanced Contemporary Modern Dance

Justification: to keep up to date with subject cataloging of dance courses in colleges and universities

Dist Ed: no online and hybrid

Pre-req: none

SLO: no changes

BB.PE 153 - Dance Concert

Justification: The work the students are doing with rehearsals and time spent in the class surpass a 1.5 unit course {unit increase} (program: Dance; In Review)

Dist Ed: no online and hybrid

Pre-req: none

SLO: updated

CC. PE 154A

Justification: The amount of hours student spend in class with rehearsals are greater than a 2.0 unit course {unit increase} (program: Dance; In Review)

Dist Ed: no online and hybrid

Pre-req: none

SLO: no changes

3.3 New Program Proposals

3.4 Modified Program Proposals

Diagnostic Medical Sonography - Certificate of Achievement (needs revised Narrative)

NONCREDIT

3.5 New Noncredit Course Proposals

A. ENG NC101 - English Lab

Justification: In Fall 2019 SBCC will be in compliance with AB705 which means that the vast majority of students will enroll directly into English 110, Composition and Reading.

The English Department is providing a range of optional support courses for students in

English 110. This noncredit open English composition lab course is one of these options.
Dist Ed: no online and hybrid
SLO: new

3.6 Modified Noncredit Course Proposals

3.7 New Program Noncredit Proposal

3.8 Modified Program Noncredit Proposals

Guests

Block A:

3:15 MATH Pam Guenther Jamie Campbell - CAC Rep: Ignacio Alarcon

3:35 ENG Barbara Bell, Margaret Prothero, Kim Monda, Melissa Menendez, Anita Cruse - CAC
Rep: Sandy Starkey

Block B:

4:00 DMS Danielle - CAC Rep: Cathy Schermer

4:20 PE Tracy Kofford - CAC Rep: Kathy O'Connor

4.0 ACTION

CREDIT

4.1 New Course Proposals

- A. ACCT 120 - Nonprofit Accounting (Textbook updated)

4.2 Modified Course Proposals

- A. COMP 171 - Business English (class size edit completed)
- B. CS 105 Theory and Practice I
- C. CS 189 Programming Practicum (edits completed)

4.3 New Program Proposals

4.4 Modified Program Proposals

NONCREDIT

4.5 New Noncredit Course Proposals

4.6 Modified Noncredit Course Proposals

- A. ART NC101 - Beginning Oil Painting: For Older Adults
- B. ART NC112 - Keeping an Art Journal: For Older Adults
- C. ART NC115 - Color Exploration: For Older Adults
- D. ART NC142 - Watercolor and the Great Outdoors: For Older Adults
- E. ART NC146 - Intermediate and Advanced Painting: For Older Adults
- F. ART NC156 - Botanical Illustration: For Older Adults

- G. ART NC165 - Basic Printmaking: For Older Adults
- H. ART NC168 - Pastels-A Class in Color & Technique: For Older Adults
- I. ART NC182 - Portrait Drawing and Painting: For Older Adults
- J. ART NC190 - Abstract Painting: For Older Adult
- K. ART NC211 - Beginning Drawing: For Older Adults
- L. ART NC226 - Figure Drawing and Painting: For Older Adults
- M. ART NC356 - Beginning Stone Carving: For Older Adult
- N. ART NC439 - The Art of Jewelry Making - Level 1: For Older Adults
- O. ART NC444 - Jewelry Workshop: For Older Adults
- P. ART NC452 - A Taste of Jewelry-Wire Wrapping: For Older Adults
- Q. ART NC585 - Art Experiences and Conversations: For Older Adults
- R. ART NC704 - Stained Glass: Leaded, Copper Foil and Mosaic: For Older Adults
- S. ART NC723 - Glass Arts Workshop: For Older Adults
- T. ART NC896 - Clay Handbuilding: For Older Adults
- U. ENG NC120 - Modern and Classic Short Stories: For Older Adults
- V. ENG NC303 - Explorations in Literature: For Older Adult
- W. ENG NC335 - Poetry, Prose and Plays: For Older Adults
- X. ENG NC434 - The Austen Mystique: For Older Adult
- Y. ENG NC497 - Survey of Literary Classics: For Older Adults
- Z. ENG NC630 - Screening Your Ideas: For Older Adults
- AA.ENG NC634 - Writing Non-Fiction: For Older Adults
- BB.ENG NC635 - Writers' Boot-camp: For Older Adults
- CC. ENG NC642 - Getting Started, Getting Good, and Getting Your Fiction Published: For Older Adults
- DD. ENG NC646 - Writing Your Life into Being: For Older Adults
- EE.ENG NC673 - Writing Personal Histories: For Older Adults
- FF. ENG NC674 - Write From the Start: For Older Adults
- GG. HE NC024 - Acupressure - Simple Patterns for Pain Relief and Relaxation
- HH. HE NC055 - Touch for Health Plus
- II. HE NC092 - Body-Mind Medicine: Brain Longevity

4.7 New Program Noncredit Proposals

4.8 Modified Program Noncredit Proposals

5.0 ADJOURN



TO: Chief Instructional Officers
Academic Senate for California Community Colleges
Curriculum Chairs
Curriculum Specialists

FROM: Jackie Escajeda, Dean
Curriculum and Instruction

RE: Curriculum Update

Substantial Changes and Nonsubstantial Changes

Through consultation with California Community Colleges Curriculum Committee (5C) and in support of curriculum streamlining, substantial changes and nonsubstantial changes for all credit programs will be merged and renamed as modified programs. These modified programs will not receive new control numbers nor generate new approval letters.

When submitting a modified credit program, please remove unnecessary course outline of records (CORs) and other documents. If historical documentation is important to retain, please label the documents accordingly. For example, "Original Narrative and date of origin."

Required attachments for modified Certificates of Achievement (COAs) and local degrees:

- A. Required CORs
- B. Revised Narrative to include:
 - 1. Program Goals and Objectives
 - 2. Catalog Description
 - 3. Program Requirements

Required attachments for modified Associate Degrees for Transfer (ADTs):

- A. Required CORs
- B. Revised Transfer Model Curriculum (TMC)
- C. Articulation Agreement by Major (AAM), CSU Baccalaureate Course List by Department (BCT), and CS GE Certification Course List by Area (GETCC) as required
- D. Revised Narrative to include:
 - 1. Program Goals and Objectives
 - 2. Catalog Description

Modifications to title 5, section 55070: Credit Certificates

In July 2018, the Board of Governors approved modifications to California Code of Regulations, title 5, section 55070, *Credit Certificates*. The purpose of the revision to the unit thresholds for the higher unit Credit Certificates was to align title 5 provisions with federal financial aid eligibility regulations and for lower unit credit certificates was to increase student transcript eligibility. Previously, title 5, required a Certificates of Achievement (COA) to have a sequence of courses consisting of a minimum of 18 semester units (or 27 quarter units), but with the change made in July, a sequence of courses consisting of a minimum of 16 semester units (or 24 quarter units) is now required. For low unit COAs, it has been changed from a sequence of courses with a minimum of 12 semester units (or 18 quarter units) to a minimum 8 semester units (or 12 quarter units).

The timeline for submitting existing COAs that are 16 semester units (or 24 quarter units) to less than 18 semester units (or 27 quarter units) that had not been previously submitted to the Chancellor's Office for chaptering and thus, have no control number will be early next year when the necessary technology changes occur to the Chancellor's Office Curriculum Inventory (COCI). In the meantime, the Chancellor's Office and 5C recommend that colleges start the curriculum process for such COAs, per the regular submission requirements for new COAs.

NOTE: Per the U.S. Department of Education, COAs requires gainful employment for Financial Aid eligibility.

IGETC and CSU GE-Breadth

The Chancellor's Office has simplified the process for submitting IGETC and CSU-GE Breadth certificates. Colleges will still need to provide a narrative; however, for item three of the narrative, colleges may attach a copy of the CSU-GE Breadth or IGETC transfer requirements from the current college catalog. Colleges will not need to attach any CORs. Lastly, these COAs cannot have "transfer" in the title of the COA; therefore, the college can abbreviate "transfer" in the "Title" field in COCI.

Sample language for the IGETC COA: The student will select courses that fulfill the IGETC certification pattern detailed in the college catalog. IGETC is accepted by all CSU campuses and most UC campuses and majors. It is also accepted by some private/independent or out of state universities

Sample language for the CSU-GE Breadth COA: The student will select courses that fulfill the CSU GE certification pattern detailed in the college catalog. CSU GE is accepted by all CSU campuses and some private/independent or out of state universities. CSU GE is not accepted by the UC system.

Cooperative Work Experience

In March 2018, the Board of Governors approved modifications to California Code of Regulations, title 5, section 55250: Approved Plan Required, section 55251: Requirements of the Plan, and section 55256.5: Work Experience Credit. The purpose of the revision was to transfer authority from the Chancellor's Office to local districts to approve Cooperative Work Experience (CWE) plans and courses to better respond to emerging community and workforce needs. Additionally, the proposed amendments would allow the awarding of units in .5 increments.

The modifications to CWE support curriculum streamlining and allow the colleges an opportunity to develop CWE courses that respond quickly to emerging community needs, including those workforce needs as stated in the Taskforce on Workforce, Job Creation and a Strong Economy. Thus, colleges are no longer required to submit their CTE plans to the Chancellor's Office, but should submit them to their district; and colleges can now award units in .5 increments for CWE courses.

Apprenticeship

When submitting an Apprenticeship course or program, please remember the following:

- A. Attached the California Division of Apprenticeship Standards (DAS) approval letter (DAS24) signed by the DAS designee, which must include the following information:
 1. Apprenticeship Title
 2. File Number
 3. Program Sponsor or Employer
- B. Prerequisite for the course should read, "Student is a registered State indentured apprentice."
- C. Courses must be part of a program approved by DAS
- D. Course must have prerequisite open ONLY to registered apprentice

Revision Requests from the Chancellor's Office

For continued improvement on curriculum streamlining, it is important that curriculum proposals move through the various stages of review and approval. Proposals that have been assigned Revision status need to be resubmitted or removed from COCI in a timely manner. Likewise, once a proposal has been approved, the college is responsible for changing the status to Active when appropriate, but no later than the Effective Date.

To check the status of a proposal, login to COCI and go to the "All Courses" or the "All Programs" tabs and select Revision or Approved from the Proposal Status dropdown. Information may be sorted by the last updated column to view changes since your last login.

Approval Letters

The Chancellor's Office recommends colleges to save their approval letters generated from COCI

in the college's local filing system since approval letters are critical documentation required by the US Department of Education for financial aid purposes.

Point of Contact for the Colleges

The Chancellor's Office has staff assigned a curriculum point of contact to colleges to provide technical support, and consistent curriculum reviews and communication. If you would like to receive information regarding curriculum matters and COCI updates, you are welcome to join the Curricassist listserv.

As a reminder, submit curriculum throughout the year as often as possible to avoid delays in the curriculum approval process. For any questions regarding this memo, please contact your curriculum point of contact at the Chancellor's Office.

cc: Alice Perez, Vice Chancellor of Academic Affairs, Chancellor's Office
Virginia Guleff, Vice President of Instruction, Butte College and Co-chair of 5C
Ginni May, Treasure of ASCCC and Co-chair of 5C
Bryan Dickason, Specialist, Student Services & Special Programs, Chancellor's Office
Ruby Nieto, Specialist, Student Services & Special Programs, Chancellor's Office