

SANTA BARBARA CITY COLLEGE

STUDENT SUPPORT SERVICES



RESOURCE GUIDE 2016-2017

Educational Support Services

Quick Reference and Table of Contents

Services	Days/Hours	Contact Person	Room	Ext.	Page
Academic Counseling Center (Academic planning, degree applications)	M,Th 8-4:15, T,W 8-6:00 F 8-1	Acad. Counselors	SS-120	2285	5
Admissions & Records (Application, registration, pass/no pass, transcripts, petitions, records, photo I.D., faculty support)	M,Th 8-4:15, T,W 8-6:00, F 8-1:00	Michael Medel	SS-110	2201	6
Articulation	M-F 8-4:00	Laura Castro	SS-132	2784	6
Assessment Center (Math, English placement exams) Office Hours:	M-Th 8-4:15, F 8-1:00	Sara Volle	SS-251	2349	7
	Check www.sbccc.edu/assessment for Computer Testing Hours				
Assist (Course Articulation)	M-F 8-4:00	Laura Castro	SS-132	2784	8
Associate Student Government/Student Senate	M-F 8-4:30	Amy Collins	CC-217	2262	8
Athletics	M-F 8-4:30	Ellen O'Connor	PE303	4077	8
Bookstore	M-Th 7:45am-6:00pm during Fall & Spring Semesters, F 7:45-4:00pm	Paul Miller	Bookstore	2248	9
CalWORKs	M-Th 8-4:30, F 8:00-12:00	Chelsea Lancaster	SS240	4754	10
Career Center (Career counseling, assessment, job referral, re-entry adults, work experience)	M,Th 8-4:15, TW 8-6:00, F 8-1:00	Career Counselors	SS-282	2331	10
Child Care for Children, 12-mos.-5 yrs. (Orfalea Early Learning Center)	M-Th 7:30-5:15, F 7:30-4:00	Elisabeth Rizo	365 Loma Alta	965-6883	11
Clubs and Organizations	M-F 8-4:30	Amy Collins	CC-217	2262	11
Computer Labs (LRC Computer Lab with course-related computer applications & tutorial support)	M-F, 8-8, F 8-4	Barb Freeman	CLRC109	2666	12
Cooperative Agencies Resources for Education (CARE) (Educational resources for single parents)	M,Th 8-4:15, TW 8-6, F 8-1:00	Chelsea Lancaster	SS-240	2384	13
Degree Audit Reporting System (DARS) u. achieve	MTTh 9-4:15, W 9-6:45, F 9-1:00	Arleen Hollosy	SS-144	2581	13
Disabled Student Programs & Services (DSPS)	M,Th 8-4:30, T,W 8-6:00, F 8-1:00	Jana Garnett	SS-160	2364	14
Drama and Music	Drama – Katie Laris ext. 2497 Theatre Production Office.....X2376	R. Michael Gros ext. 4049	Music Dept	2379	15
Dual Enrollment Program	M-F 8:00 – 4:30	Christina Lomeli	A-211A	3020	15
Emergency (Call boxes located around campus)	24/7	Campus Security	Campus Security Bldg.	2400	15
Enrollment Services (prospective student information, registration assistance, campus tours, New Student Orientation)	MTh 9-4:15, TW 9-6:00pm, F 9-1pm	Vanessa Pelton	SS132	4736	16
Escort on Campus	M-F 8:00am-10:00pm	Campus Security	Campus Security Bldg.	2400	16

Express to Success (ESP)	M-F 9:00-3:00.....	Kathy Molloy.....	ECC-14.....	4274	16
Extended Opportunity Programs and Services (EOPS) (Support services for economically and educationally underprepared students).....					
	MTh 8-4:15, TW 8-6, F 8-1:00.	Marsha Wright	SS-240	2279	17
Federal Work Study Positions (Part-time employment for financial aid students).....					
	MTh 8-4:15, W 8-6, F 8-1.....	Career Center	SS-282	2333	18
Financial Aid Department	MTh 8-4:15, TW 8-6, F 8-1	Saul Quiroz	SS-210	2716	18
Food Service	Varies	School of Culinary Arts.	Varies	2888	20
Gateway to Student Success	M-TH 8:30-5:00, F 8:30-12:00	Sheila Wiley/Barb Freeman	ECC4/LRC 123	4770/2673	20
High School Students	www.sbccc.edu/prospective				
Honors Program	Call for hours.....	Melanie Eckford-Prossor.....	IDC-311.....	3014	21
Housing (Current listings of all types of off-campus housing)					
	M-F 8-4:30.....	Amy Collins	CC-217	2262	21
Injury/Accident Reporting and Insurance					
	M 8-4:30, TTh 8-5:30, W 9-6:45, F 9-3	Laura Fariss	SS-170.....	2298.....	22
International Student Programs	M-F 8-12:00, 1:00-4:00	Carola Smith.....	IEC Bldg.....	2240.....	22
Internship Referral Service (Volunteer, paid, credit).....					
	MTTh 8-4:30, W 8-6:30, F 8-4:15	Career Counselors.....	SS-282	2331	23
Learning Resources Center / Learning Support Services (Tutoring, Writing Center, Computer Lab, Computer classrooms).....					
	M-Th 8-8, F 8-4	Staff/Barb Freeman.....	LRC	2670	23
Library, Luria (Library usage, reference and research)					
	M-Th 7:30am-10pm , F 7:30-4:30.....	Librarian	Library	730-4430.....	24
	Sat 12:00-5:00 Sun 10:00am – 10:00pm (closed Holidays)				
Lost and Found	M-F 8-4:30.....	Campus Security.....	CC-217	2262	25
Math Lab (Individualized assistance).....					
	M-Th 8:00-7:00, F 8:00-2:00.....	Allison Chapin	IDC-102.....	2300	25
	S 10-2:00				
Mathematics Engineering Science Achievement Program (MESA)					
	M-F 8:30-4:30.....	Virginia Estrella	CC-228.....	4792	25
Middle College	M-F 8-4:30.....	Regina Freking.....	ECOC-2, 14.....	3561	26
Newspaper: <i>The Channels</i>	Call for hours.....	Patricia Stark.....	CC-123.....	2283	26
Office of Student Life (Activity cards, lost and found, Student Senate, club activities).....					
	M-F 8-4:30.....	Amy Collins	CC-217	2262	27
Online Services	24/7.....	e-mail at	info@sbccc.edu or askme@sbccc.edu	27	
Orfaea Early Learning Center (Children 12 mo.-5 yrs.)					
	M-Th 7:30-5:15, F 7:30-4.....	Elizabeth Rizo	365 Loma Alta 965-6883.....	27	
Orientation	M,Th 8-4:15, T,W 8-6:00pm, F 8-1pm.....	Vanessa Pelton.....	SS132.....	4736	27
Parking / Transportation (Security Office)					
	M-F 8:30-4:30.....	Erik Fricke	Campus.....	2264	28
	Security Bldg.				
Personal Counseling	MTh 8-4:15, T 8-6:00, W 9-6:00, F 8-1:00.....	Alyson Bostwick	SS-170	2298	28
Pipeline/SBCC online (Technical support, password reset).....					
	M-TH 9:00-4:00, F 9:00-1:00	Staff	CC-225	2949/2860	28

Re-Entry Adult Services (Contact the Career Center)MTTh 8-4:30, W 8-6:30, F 8-4:15Camí Vignoe.....SS-282303229
Referral for Student Support ServicesM-F 8-4:30Dr. Ben Partee.....SS-260227829
Running StartMTh 8-4:15, TW 8-6, F 8-1:00Ale Martinez.....SS-240L229231
Security Office (Accidents, parking, escorts, crimes, impounded bikes)M-F 8:30-4:30Erik Fricke.....Campus Security Building226431
STEM Transfer Program (STP)MTh 8-4:15, TW 8-5, F 8-1:00Sabrina Barajas.....SS-140291232
Student Employment (Full/part-time community job openings)M-Th 8-4:30, F 8-4:15Chris Phillips.....SS-282233432
Student Grievance PolicyM-Th 8-4:30, F 8-4:15Dr. Ben Partee.....SS-110227833
Student Health Services/Wellness (Health information, illness assessment, first aid, personal counseling, peer health education, insurance information)MTh 8-4:15, T 8-6:00, W 9-6:00, F 8-1Laura Fariss.....SS-170229833
Student SenateM-F 8-4:30Dr. Christopher Johnson.....CC-217226334
Student Standard of ConductM-F 8-4:30Dr. Ben Partee.....SS-110227835
Student Success & Support ProgramM-Th 8-4:30 F 8-4:15Dr. Ben Partee.....SS-260227835
Study AbroadCall for HoursCarola Herweg-Smith.....IEC-5224336
Transfer Center (Transfer to four-year institutions)MTh 8-4:15, TW 9-5:00, F 8-1:00Academic Counselors.....SS-140254736
Transfer AcademyMTTh 8-4:15, W 8-5:00, F 8-1:00Angela Warren.....SS-1408744/254737
Transfer Achievement Program (TAP)MTh 8-4:15, TW 8-5:00, F 8-1:00Kathie Adams.....SS140220938
Transfer of CreditMTh 8-4:15, TW 8-6:00, F 8-1Acad. Counselors.....SS-120228539
Tutorial Center Office (Individual/group tutoring for content classes)M-Th 8-5:00-5:00 F 8-11:30Jason Levy.....LRC-120266739
Veterans Assistance (Benefits information, course/program verification)M-Th 9:00-4:15, F 9-1:00Magdalena Torres.....ECOC-1, Rm 3220339
Volunteer CenterMTTh 8-4:30, W 8-6:45, F 8-4:15Career Counselors.....SS-282233140
Writing Center (Help with planning, drafting and revising)M-Th 9-7, F 9-3Michelle Detorie, LTA & Beth Taylor-Schott, LTA267140

ACADEMIC COUNSELING CENTER

PURPOSE AND FUNCTION: Santa Barbara City College provides trained, experienced Academic Counselors qualified to counsel and teach at the community college level. The college's principal objectives in the area of counseling and guidance services are: to assist students in assessing, planning and implementing their immediate and long-range goals; providing orientation services in which the student is empowered to identify and utilize college and community support services; teaching students through personal development/college success courses; referring students to licensed counselors for the purpose of assisting them with personal, family or other social concerns, when that assistance is related to the student's education

The Academic Counselors and support staff of the Academic Counseling Center provide students with information regarding academic planning, institutional and transfer requirements, assist students in planning and implementing immediate and long range goals, develop individualized Student Educational Plans, conduct student success interventions, evaluate U.S. college transcripts, conduct orientation and advising services for new students, conduct classroom presentations, teach Personal Development/College Success courses and work in collaboration with the counselors and support staff of the Career Center and Transfer Center and other student services to support student success.

ACADEMIC COUNSELING SERVICES:

• **Counseling:**

Meeting with an Academic Counselor at least once a semester is essential to your success. Academic Counselors are available to meet with students at the front desk of the Academic Counseling Center (ACC) and on a same day appointment basis during our open hours. All available appointments for the day are released at 8 AM and booked on a first-come, first-served basis. Limited advance appointments are available only out-of-area students.

• **Student Education Plans (SEP):**

A Student Educational Plan (SEP) is a semester-by-semester roadmap of courses needed to complete a student's SBCC's educational goal. It outlines a suggested course of study for the individual student based on major, Associate of Arts/Science requirements or transfer plans and sequence of courses. An SEP should be developed during the student's first semester at SBCC and are encouraged to meet with an academic Counselor to develop and update their plan each semester or when a change is made to their major, transfer institution choices or other pertinent information.

• **Transfer Advising:**

If a student isn't clear on their major or educational goal we strongly encourage students to visit the Career Center for guidance in major and career exploration prior to meeting with an Academic Counselor. The Center has career counselors skilled at assisting students make a career choice. Enrolling into SBCC's Personal Development 110 - Career Planning and Decision Making is also strongly recommended.

• **Degrees/ Certificates:**

With the option of over 93 degrees and 51 certificates, a student often remains undecided on a major. Counselors are available to discuss options and give general information on each major offered. They can also provide Curriculum Guides; discuss prerequisites and general career information. Referrals may be made to the Career Center, appropriate college and/or community resources. Degree application process.

• **Probation/Disqualification:**

When a student is placed on Academic Probation/Disqualification, or Progress Probation/Disqualification, counselors are available to counsel students on the most effective ways to achieve good academic standing. It is strongly recommended that students seek counseling as soon as possible to preserve their academic record.

• **Advising On-Line:**

Need more information about Counseling related questions? Try our Counseling Questions Section.

WEBSITE: sbcc.edu/counselingcenter **PHONE:** (805) 965-0581 ext. 2285, **FAX:** (805) 560-0591

LOCATION AND HOURS:

The Academic Counseling Center is located in Room SS-120. Counseling services are available from 8:00am - 4:15pm on Mon. and Thurs.; 8:00am - 6:00pm on Tues. and Wed.; and 8:00am - 1:00pm on Fridays. Students may drop by or phone the Academic Counseling Center for information on how to set up a same day appointment with an Academic Counselor.

ADMISSIONS & RECORDS

PURPOSE AND FUNCTION: Admissions & Records is where students should go for information and assistance regarding applications to SBCC, their official college records, registration in classes, adding or dropping of classes, petitions, photo I.D., forwarding of transcripts and withdrawal from college.

WEBSITE: www.sbcc.edu/admissions

LOCATION AND HOURS FALL 2014:

Student Services Building (SS 110)

Mon. and Thurs.: 8:00am – 4:15pm

Tues. and Wed.: 8:00am – 6:00pm

Fri.: 8:00am – 1:00pm

Exceptions:

Closed: August 18, September 5, November 11, 24-26, December 24, 2016 through Jan 2, 2017.

PHONE: (805) 965-0581 ext. 7222, **FAX:** (805) 962-0497

STAFF:

Michael Medel	Director, Admissions & Records		medel@sbcc.edu
Jamie Richardson	Sr. Admissions & Records Technician	Student Petitions, Faculty Support, Instructor Grade Changes	richardj@sbcc.edu
Akil Hill	Sr. Admissions & Records Technician	Athletic Eligibility, Faculty Support, Instructor Grade Changes	hill@sbcc.edu
Jorge Trujillo	Admissions & Records Technician	New student applications & residency. Last Names: A-C	jtrujillo5@sbcc.edu
Moises Cardenas	Admissions & Records Technician	New student applications & residency. Last Names: D-G	mcardenas5@sbcc.edu
Brittany Harden	Admissions & Records Technician	New student applications & residency. Last Names: S-Z	bmharden@sbcc.edu
Aida Whitham	Admissions & Records Technician	New student applications & residency. Last Names: H-L	whithama@sbcc.edu <u>Do not send transcripts to this email.</u>
Blanca Waaler	Admissions & Records Technician	New student applications & residency. Last Names: M-P	waaler@sbcc.edu
Kyle Hernandez	Admissions & Records Technician	New student applications & residency. Last Names: N-R	Krhernandez2@sbcc.edu
Rosa Aguiar	Sr. Admissions & Records Technician	Residency Reclassification, continuing/returning students	aguiar@sbcc.edu
Amanda Neal	Administrative Assistant II	Degrees/Certificates	aneal@sbcc.edu

ARTICULATION

PURPOSE AND FUNCTION: Articulation is the process of developing formal, bilateral, written agreements that identify courses (or sequences of courses) on a “sending” campus that are comparable to, or acceptable in lieu of, specific course requirements at a “receiving” campus. These agreements are agreed to and signed by the faculty at two colleges. Successful completion of an articulated course assures the student and the faculty that the student has taken the appropriate course, received the necessary instruction and preparation, and that similar outcomes have been fulfilled, enabling progression to the next level of instruction at the receiving institution.

Currently SBCC has available:

- Over 820 courses that are UC transferable.
- Over 1750 courses that are CSU transferable.

- Over 380 courses that fulfill IGETC requirements.
- Over 450 courses that fulfill CSU General Education Breadth requirements.
- Over 2,400 articulation-by-major agreements with UC and CSU universities available on ASSIST at www.assist.org.
- Over 60 articulation agreements with private/independent colleges and universities available in the Transfer Center.
- Full major preparation articulation with nine campuses of the University of California system and with twenty campuses of the California State University system.
- Over 90 current articulation-by-major agreements with UCSB.

The Articulation Officer acts as a liaison for course articulation between two-year and four-year institutions. This process enables transfer students from SBCC to complete a successful transition to a four-year campus.

LOCATION AND HOURS:

The Articulation Office is located in the Student Services Building, Room 144 and 145 ,
 Mon. and Thurs.: 8:00am – 4:15pm, Tues. and Wed.: 8:00am – 5:00pm and Fri.: 8:00am – 1:00pm
PHONE: (805) 965-0581 ext. 5184

STAFF:

Laura Castro, Articulation Officer – ext. 5184, castro@sbcc.edu
Lisa Schwarberg, Articulation/Certification Specialist – ext. 4490, lschwarberg@sbcc.edu

See *Transfer of Credit* for acceptance of external course work by SBCC.
 See *ASSIST* (www.assist.org) for web-based look-up of approved articulation.

ASSESSMENT CENTER

PURPOSE AND FUNCTION: Assessment of skills in mathematics and English helps students achieve their goals by placing them into classes where they will be successful. First-time-in-any-college students with a goal of Associate Degree, transfer, or basic English/reading/math skills, as reported on the college application, are required to be assessed in both Math and English or English-as-a-second-language. English or math testing may also be required for students seeking to meet specific course prerequisites. Proof of prerequisite satisfaction may include options other than testing. Acceptable options or alternatives to testing are outlined in the college catalog and at the website. Assessment staff advises students regarding how to prepare for testing in addition to administering the exams and providing test results. The Assessment Center is a drop-off location for Prerequisite Verification Forms. The Center also serves as a site for Santa Barbara City College Ability-to-Benefit testing when prescribed for federal financial aid.

WEBSITE: <http://www.sbcc.edu/assessment>

LOCATION AND HOURS:

The Assessment Office is located in the Student Services Building, Room SS-251.
 Mon. – Thurs. 8:00am - 4:15pm; Fri. 8:00am – 1:00pm; extended hours during enrollment periods.
 Please visit sbcc.edu/assessment for drop-in testing hours.

PHONE: (805) 965-0581, ext. 2349 or (805) 730-4149

STAFF:

Sara Volle, Assessment Coordinator - calderon@sbcc.edu
Argelia Aguilera, Assessment Specialist – aguilera@sbcc.edu
Irene Rivetti, Assessment Specialist – rivetti@sbcc.edu
Jaime Fior, Assessment Specialist – jsfior@sbcc.edu

ASSIST (COURSE ARTICULATION)

PURPOSE AND FUNCTION: ASSIST (Articulation System Stimulating Inter-institutional Student Transfer) is a computerized student-transfer information system that can be accessed over the World Wide Web. It displays reports of how course credits earned at one California College or University can be applied when transferred to another. ASSIST is the official repository of articulation for California's colleges and universities and therefore provides the most accurate and up-to-date information available about student transfer in California. University of California, California State University and California Community College courses are covered.

WEBSITE: <http://www.assist.org>

See *Articulation* for further information.

ASSOCIATED STUDENT GOVERNMENT/STUDENT SENATE

PURPOSE AND FUNCTION: The Student Senate plays an important role in the decision-making process at the college while providing a wide variety of services and activities that enhance the total student experience. The SBCC Student Senate is made up of student's representing a diverse and broadly based range of academic/vocational disciplines and activity interests. All students at Santa Barbara City College are encouraged and invited to participate in the governance of the ASG, elections are held during each spring semester. Senators-at-large are either elected by the Student Body, or accepted by submitting an application during the school year.

WEBSITE: <http://www.sbccc.edu/student senate>

LOCATION AND HOURS: The offices of Associated Student Body/Student Senate are located in the Campus Center Building, Room CC-223.
Mon. – Fri.: 8:00am - 4:30pm

PHONE: (805) 965-0581 ext. 2689

EMAIL: collinsa@sbccc.edu

Advisors for Student Senate:

Dr. Christopher Johnson, Associate Dean, Educational Programs – (805) 730-4078

Amy Collins, Office of Student Life, Senate Advisor – (805) 730-4062, collinsa@sbccc.edu

ATHLETICS

PURPOSE AND FUNCTION: As a model student success program, Santa Barbara City College Athletics provides equitable opportunities for students to reach their goals through rigorous academic and athletic preparation and support through diverse teams focused on instilling personal responsibility, effective communication, teamwork and the ability to overcome adversity. SBCC is a member of the Western State conference in all but football, which is hosted by the Southern California Football Association. Competition and eligibility are governed by California Community College Athletics Association Constitution and By-Laws. Intercollegiate athletic competition is offered in 19 sports including baseball, men's/women's basketball, football, men's/women's cross-country, men's/women's golf, men's/women's soccer, men's and women's track tennis, men's and women's track and field, men's/women's volleyball, softball, women's swimming and women's water polo.

WEBSITE: <http://www.sbcccvaqueros.com>

LOCATION AND HOURS: The Athletic Department is located in the Physical Education Department, Room 301.

PHONE: (805) 965-0581 ext. 2276

STAFF:

Ellen O' Connor, Interim Athletic Director – ext. 2270, oonnore@sbcc.edu

Candee Gyll, Athletic Administrative Assistant – ext. 4076, gyllic@sbcc.edu

BOOKSTORE

The Campus Bookstore is owned by the SBCC Community College District and all profits are directed in support of student programs and activities. These include athletics, Student Life, scholarships through the SBCC Foundation, the Library Reserve program and other projects which benefit the quality of the student experience on campus.

WEBSITE: www.sbcc.edu/bookstore and www.sbccbooks.com (to order books & merchandise)

LOCATION AND HOURS:

The store is located on the East Campus immediately adjacent to the Earth & Biological Science Building and the Campus Center.

The hours for the first week of classes are:

Mon. – Thurs. 7:45am – 7:00pm

Fri. 7:45am – 4:00pm

Regular Bookstore Hours during the semester:

Mon. – Thurs. 7:45am – 6:00pm

Fri. 7:45am – 4:00pm

Summer Hours and between semesters:

Mon. – Fri. 7:45am – 4:00pm

To place orders online: www.sbccbooks.com

PHONE: (805) 730-4047, **FAX:** Text: (805) 963-4750; Accounting: (805) 963-2421

STAFF:

Paul Miller, Director, Bookstore Services – ext. 2248

Shane Bandy, Text Coordinator – sbandy@sbcc.edu - ext. 4456

Bekki Miller, Accounting - millerb@sbcc.edu – ext. 2872

Mark Zolezzi – Textbook Buyer- mwzolezzi@pipeline.sbcc.edu - ext. 4457

David Montoya – Warehouse Assistant – dmmontoya@sbcc.edu – ext. 4481

Greg Talbott – Warehouse Assistant – gwtalbott@sbcc.edu – ext. 4483

Kathy Stein – Supply Buyer - kmstein2@sbcc.edu – ext. 2871

Mariel Zurita- Warehouse Assistant – zurita@sbcc.edu – ext. 5152

Mel Olguin – Bookstore Assistant – maolguin@pipeline.sbcc.edu - ext. 3729

Pablo Ochoa – Bookstore Assistant – pochoa2@pipeline.sbcc.edu – ext. 3729

Toni Mendoza – Supply Coordinator – mendozat@sbcc.edu – ext. 4476

Peter Yuen – Bookstore Assistant – pjyuen@pipeline.sbcc.edu -

Maria Escamilla – Accounting Assistant – mgescamilla@pipeline.sbcc.edu – ext.4458

Dates and Deadlines:

The refund/exchange period for textbooks ends Friday of the second week after the start of the semester. The summer school refund period ends Friday of the first week after the start of the semester. A receipt is required for all refunds and books must be in the same condition as originally purchased.

Textbook Rentals are due the last Friday of finals in December and May.

A buyback of current, useable texts is conducted the first and last weeks of every semester. Please check website for days and times. Buyback is also available periodically during the school year.

CALWORKS

PURPOSE AND FUNCTION: CalWORKs (California Work Opportunity and Responsibility to Children) is California's Welfare plan in response to Federal TANF (Temporary Aid to Needy Families) Program. Due to the strict time limits CalWORKs/TANF participants' clocks are ticking. Time to prepare for self-sufficiency is running out! Santa Barbara City College has responded by creating a program which allows CalWORKs participants to attend the city college (main campus or adult education) for education and training. The college provides education, employment training, support services and work study opportunities to increase wage earning power and lead to self-sufficiency. Funding for child care is available as well. An advisor is available to help develop an education and employment plan that address both short-term and long-term goals. If a family is to achieve self-sufficiency increasing wage earning power through education is essential to their success.

STUDENT ELIGIBILITY: Students who receive CalWORKs/TANF and are (or would like to be), enrolled at Santa Barbara City College's main campus or Continuing Education's Schott or Wake Centers are eligible for this program. Students must receive cash aid assistance, not just your children.

SPECIFIC SERVICES INCLUDE: Support services include, but are not limited to, child care, work study opportunities, peer advisement, academic and personal counseling, as well as a cooperative partnership with the Department of Social Services.

WEBSITE: <http://www.sbccc.edu/calworks>

LOCATION AND HOURS: The CalWORKS office is in SS240. Office Hours are Mon. – Thurs. 8:00am – 4:15pm; Fri. 8:00am – 1:00pm

PHONE: (805) 965-0581, ext. 4754.

STAFF:

Marsha Wright, Coordinator, CalWORKs

Chelsea Lancaster, Student Program Advisor, (805) 965-0581 ext. 4754, lancaster@sbccc.edu

CAREER CENTER

PURPOSE AND FUNCTION: The Career Center assists students to choose a major, make career decisions, develop their educational plans to meet their career goals, and prepare for employment. Appointments are not necessary: counseling and guidance services are provided on a walk-in basis. Career counselors work with students individually and in small groups.

Our extensive career resource library offers information on thousands of occupations contained in computers, books, videos and files. Also, our computerized career and college information programs are very popular.

The professional staff addresses students' unique career goals and aspirations through:

- Comprehensive career counseling services that are available to all students.
- Computerized career guidance programs that allow the student to determine job interests, skills and values and to develop decision making and job search strategies.
- Career-planning classes, workshops and seminars offered throughout the year.
- Internships and mentorship programs for students.
- Up-to-date information on the college's diverse array of business, occupational and career education programs/services.
- Comprehensive job search assistance for those students who complete occupational education certificate or degree programs. Assistance is also provided to students seeking part-time and summer employment.

WEBSITE: <http://www.sbcc.edu/careercenter>

LOCATION AND HOURS:

The Career Center is located in the Student Services Building, Room 282
Mon. and Thurs. 8:00am - 4:15pm; Tues. and Wed. 8:00am - 6:00 pm; Fri. 8:00am - 1:00pm

PHONE: (805) 965-0581 ext. 2331

STAFF:

Christopher Phillips, Director/Counselor, ext. 2334

Chris oversees the long-range planning and daily operations of the Center, including supervising staff, faculty liaison, counseling students, representing the Career Center on campus and to community groups.
phillipsc@sbcc.edu

Jamie Sublett, Career Counselor, ext. 5110

Jamie is the liaison with specific business, technical, health and human services programs on campus. She counsels students with career and educational concerns, offers career workshops in the Career Center and in classes, and interprets career assessments on an individual and small group basis.
jsublett@pipeline.sbcc.edu

Holly Eubank, - Career Counselor/Work Experience Instructor, ext. 2780

Holly provides career counseling to students and facilitates career assessments. In addition, she is the Work Experience Instructor and conducts various workshops such as resume writing, interview skills and how to choose a major. eubank@sbcc.edu

Cami Vignoe, Career Counselor, ext. 3032

Cami provides career counseling to students and facilitates career assessments. She also provides assistance to re-entry students (over age 25). vignoe@sbcc.edu

Valerie Eurman, Career Counselor, ext, 3676

Valerie provides career counseling to students, teaches Personal Development 110 and facilitates career assessments with groups and individuals. vseurman@sbcc.edu

Janna Mori, Worksite Coordinator, ext. 4133

Janna administers and actively promotes SBCC's use of **The Connection**, our primary method of placement for continuing and graduating students in part time, full time, career employment and internships. She also organizes the annual Spring Career Fair and the Career Fair on community service, Helping Hands Day, held in the fall. jmori@pipeline.sbcc.edu

CHILD CARE – ORFALEA EARLY LEARNING CENTER

PURPOSE AND FUNCTION: Santa Barbara City College offers full time child care services for children, aged 12 months to five years of age. Priority is given to parents who are income eligible and enrolled with at least 12 units. The center also serves the faculty and staff of the college when space permits. Orfalea Early Learning Center is the training facility for the Early Childhood Education program as a demonstration child care facility to meet the teacher-training needs of the community.

LOCATION:

365 Loma Alta Drive

PHONE: (805) 965-0581 ext. 3771 or (805) 965-6883

STAFF:

Beth Rizo, Director, rizo@sbcc.edu

CLUBS AND ORGANIZATIONS

PURPOSE AND FUNCTION: Participation in campus club life is a great way to enrich your experience here at SBCC. Clubs are organized to involve students in specialized fields of interest associated with academics, hobbies, and special service to the community or College. Come to the Office of Student Life - CC 217 to become part of or to start your own club. A Club Manual is available to assist you in having a

successful club. It includes information about the Club roster, Constitution, Advisor and Charter. Many past clubs have focused on career options, student diversity, sports, politics, religion, service, recreation and social events. Listed below are the clubs on campus that were recently active.

A Sampling of Past CLUBS AND ORGANIZATIONS

American Sign Language Club	Marketing Club
Astronomy Club	Math Club
Auto Club	Neuro Club
Bike Club	Philosophy Club
Biology Club	Political Science Club
Computer Science Club	Poetry Club
Culinary Club	Project H.O.P.E.
Drama Club	Psychology Club
Ethnic Studies	Queer and Ally Club
Film Review Club	Socio-Anthropological Society
Geography Club	Student Nurse Association
Geology Club	Student Sustainability Coalition
International Studies Association	
Investment Club	Transfer Academy Club
Japanese Calligraphy Club	Women's Sand Volleyball Club
Kinesiology Club	
Staff: Ms Amy Collins, Office of Student Life, Student Program Advisor, ext. 2262	

COMPUTER LABS

Lab	Location	Hours	Student Access	Extensions
Allied Health and Nursing	A 277, A 277F	Varies	Allied Health and Nursing Students	2381
Assistive Technologies	SS 162	M-TH 8-4:30, F 8-4.	DSPS	2364
Business Division Computer Labs	BC 3rd Floor	Varies	Business Division	2840
Career Center	SS 282	MTTH 8-4:30 W 8:6:30 F 8-4:15	Student Body	2331
CNEE	A 180,181,182	Varies	CNEE & Electronics Dept.	2753
Communications	BC 102	M-TH 9-6 F 9-1	Communications Dept.	2592
Computer Science	H 245	M-TH 8-9:50,F 8-4,Sat 9-5	Computer Science Dept.	2401
Digital Arts Center	A 174	Varies	All SOMA Students	2925
Drafting	OE 12	Varies	Drafting Dept. Students	2568/2436
EOPS	SS 240	Varies	EOPS Students	2279
ESL/Modern Languages Lab	H 328	Varies	ESL/ML	2238 / 2897
Employees' University	Employee University.	Varies and is Class use only	County, CIS, and COMAP	tel. 692-1742
Journalism	Campus Center	Varies and is Class use only	Journalism Dept.	2283
Library	Eli Luria Library	M-TH 7:30-10 pm, F 7:30-4:30, Sunday 1-9 pm	Student Body	2630
CLRC	Learning Resources Ctr.	M-TH 8-8, F 8-4	Student Body	2670
Math	IDC 109	M-TH 8-8:30 pm F 9-2	Math Dept.	2473
Marine Technology	MDT Bldg.	Varies	MDT Dept.	2426
Music	DM 103	M-TH 8-9, F 8-4	Music Dept.	2379
Physics	ECC 10-15	M-F 8-5	Physics Dept.	2312
Sciences	H 244(inside H245)	M-TH 8-9:50, F 8-4, S 9-5	Science Students	2401

COOPERATIVE AGENCIES RESOURCES FOR EDUCATION (CARE)

PURPOSE AND FUNCTION: CARE is a State and District-funded comprehensive support systems for qualified low-income, educationally disadvantaged single parent students who are enrolled full time. The aim of CARE is to assist single parents receiving TANF (Temporary Assistance to Needy Families) to increase their educational skills, become more confident and self-sufficient, enhance their employability and move from welfare to independence.

SPECIFIC SERVICES INCLUDE:

Child Care	Academic and personal counseling
Transportation	Books and supplies
Tutoring	Peer advising
Financial Aid Assistance	Transfer/Career Assistance

WEBSITE: <http://www.sbcc.edu/care>

LOCATION AND HOURS: The CARE office is located in the Student Services Building, Room SSC-240. Office hours are Mon. and Thurs. 8:00am – 4:15pm; Tues. and Wed. 8:00am – 6:00pm; Fri. 8:00am - 1:00pm

STAFF:

Marsha Wright, Director, EOPS/CARE/CalWORKs – ext. 2304, wright@sbcc.edu
Administers the EOPS/CARE functions for the District. The daily operation of the EOPS/CARE office is the responsibility of the EOPS Director.

Chelsea Lancaster, CARE/CalWORKs Student Program Advisor (CARE) – ext. 4754, lancaster@sbcc.edu.

The CARE/CalWORKs Student Program Advisor provides advisement and referral services to CARE eligible students; supervises peer-advisors, acts as liaison to campus departments and community agencies; counsels students regarding financial problems and possible sources for grants, scholarships and loans.

Peer Advisors

The Peer Advisors have para-professional duties associated with the aims and functions of the CARE Program. The major roles of the Peer Advisor are in the areas of orientation and retention for new students as well as for continuing students. The Peer Advisor acts as liaison between the student, the Financial Aid Office, instructors, tutors, and the EOPS staff members to ensure prompt resolutions of concerns and timely information dissemination.

DEGREE AUDIT REPORTING SYSTEM (DARS)

PURPOSE AND FUNCTION: u.achieve (a.k.a. DARS) is an automated system for tracking a student's academic progress toward completing an academic program of study and for Transfer General Education requirement to the CSU or UC system. Currently only coursework from SBCC will be included in your report. Transfer-In courses from other schools are not included.

u.achieve can be accessed from Campus Pipeline on the Classes Tab and Services Tab, , My Course Planner. (Check Your Progress Towards a Degree, (DARS-u.achieve) and, under Teach tab, Advisors Links, DARS. DARS Web Staff is also delivered to advisors desktops. Advisors accounts are setup by the helpdesk and Arleen Hollosy.

WEBSITE: <http://www.sbcc.edu/DARS>

LOCATION AND HOURS: Degree Audit Specialist Office is located in the Student Services Building, Career Center. Hours are Mon., Tues. and Thurs. 9:00am - 4:15pm; Wed. 9:00am - 6:45pm; Fri. 9:00am - 1:00pm

PHONE: (805) 965-0581 ext. 2581, **FAX:** (805) 560-0591

STAFF:

Arleen Hollosy, Degree Audit Specialist, arhollosy@sbcc.edu

DISABLED STUDENT PROGRAMS & SERVICES (DSPS)
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PURPOSE AND FUNCTION: The College has established the office of Disabled Student Programs and Services to perform the following functions:

- Empower students with disabilities to attain maximum independence, integration, self-advocacy and self-determination.
- Support the participation of students with disabilities in all educational activities consistent with the mission of community colleges.
- Provide reasonable educational accommodations for students with disabilities, while maintaining the integrity of uniform academic standards at SBCC and the fundamental nature of college programs and services.
- Encourage the achievement of realistic academic and vocational goals, such as degree or certificate completion, college transfer and workplace needs.
- Provide programs and services for students with disabilities, in compliance with the Americans with Disabilities Act, Section 504 and 508 of the Rehabilitation Act, the California Community Colleges Title 5 Regulations, and policies and procedures adopted by the Board of Trustees of the Santa Barbara Community College District.
- DSPS serves over 2,000 SBCC students.

SBCC expects students to have a stable level of health in order to benefit from a full semester's work. SBCC also expects students to demonstrate the ability to take care of personal needs unassisted, or provide a personal service attendant (PSA). Personal needs include such activities as negotiating campus facilities, lifting and carrying possessions, eating, drinking, or completing personal hygiene activities. SBCC requires students to contact a DSPS disabilities specialist if they intend to bring a PSA to campus. DSPS also expects students to comply with the Code of Student Conduct, regardless of the basis of disability.

NOTE: Students may request services by completing these three steps in order:

1. Documentation

The student will provide documentation that verifies not only their disability but also current educational limitations in college. The documentation will relate directly to the requested accommodation. The documentation must be from a licensed/certified professional such as a medical doctor, neurologist, psychiatrist, psychologist, audiologist, ophthalmologist, or learning disabilities specialist.

2. Request

The student will meet with a DSPS disability specialist to request the service, review the documentation, and consider effective types of services.

3. Agreement

The student, disability specialist, and instructor will agree that the requested accommodation is reasonable when (a) the student has appropriate disability documentation, (b) the fundamental instructional requirements are maintained, (c) the integrity of the teacher/student relationship is intact, and (d) academic standards are met. The student will follow DSPS procedures for service delivery.

WEBSITE: <http://www.sbcc.edu/dsps>

LOCATION AND HOURS: DSPS main office is located in the Student Services Building, Room 160.

Office hours during the Fall and Spring semesters are Mon. and Thurs. 8:00am-4:15pm; Tues. and Wed. 8:00am -6:00pm; Fri. 8:00am-1:00pm.

PHONE: (805) 965-0581 ext. 2364 or (805) 730-4164, **FAX:** (805) 884-4966

STAFF:

Jana Garnett, Director – ext. 4165, JMGarnett@sbcc.edu
Clark Hochstetler, Counselor – ext. 4163, Cahochstetler@sbcc.edu
Michele Britton Bass, Counselor – ext.5193, MDBass@sbcc.edu
Laurie Vasquez, Assistive Technologies Specialist – ext. 2529, Vasquez@sbcc.edu
Linda Beers, Learning Disabilities Specialist – ext. 8755, LABeers2@sbcc.edu
Janet Hose, Learning Disabilities Specialist – jhose@sbcc.edu
Lesley-Anne Taylor, Learning Disabilities Specialist – ext.4174, lataylo7@sbcc.edu
Darren Phillips, Service Provider – ext. 2995, Phillipsd@sbcc.edu
Alex Barminski, Service Provider – ext.3026, barminski@sbcc.edu
Lyn Paulos, Assistive Technology Lab Technician – ext. 2591, Paulos@sbcc.edu

DRAMA & MUSIC

PURPOSE AND FUNCTION: The Theatre Arts and Music departments present a wide range of programs on campus and in the community during the school year. Auditions, open to all students, are conducted for the many drama productions sponsored by the college each year, including Santa Barbara City College Theatre Group productions.

Students with musical talents are invited to join such critically acclaimed groups as the College Choir, Quire of Voyces, Symphony Orchestra, Jazz Ensembles, Concert Band and Chamber Singers. During the DM renovation, Music Department performance groups will perform at a variety of local venues.

STAFF:

For complete information on drama activities, call **Katie Laris**, ext. 2497, or **R. Michael Gros**, ext. 4049, or the Theatre Production office, ext. 2376, Christina Frank in Theatre Productions Office, ext. 2376
For complete information on music groups, call the Music Dept. Office, ext. 2379.

DUAL ENROLLMENT PROGRAM

PURPOSE AND FUNCTION: Dual Enrollment is a partnership with local high schools that offers students the opportunity to enrich their academic experience by taking college-level courses while still in high school and earning both high school and college credit. Students may enroll in up to 9.0 units (12th grade students may enroll in up to 12.0 units) of any college level course by filling out the special Dual Enrollment Application and Dual Enrollment Approval Forms which require approval by both their parents/guardians and high school counselor/administrator. The College does delineate courses which are not available to high school students including but not limited to: basic skills, some Art, Health, and DSPS courses. SBCC also offers a variety of college courses on local high school campuses, and students may contact their counselor and/or the Dual Enrollment Office for additional information.

WEBSITE: www.sbcc.edu/dualenrollment

LOCATION & HOURS: Schott Campus, Room 7, Mon.-Fri. 8:30-5:00

PHONE: (805) 898-8172 or (805) 898-8174

STAFF:

For information or concerns about high school students in your class or questions about courses offered on high school campuses; contact Claudia Johnson, Director, Coordinator, Dual Enrollment in A211A – ext. 8174.

EMERGENCY

To report safety and security emergencies, call Campus Security at **ext. 2400** or **dial 911** the direct police/fire emergency line. Campus emergency phones are located throughout the campus. On West Campus near Drama/Music Complex, two in the West Campus Parking Structure, on the west side of the

campus bridge, near the La Playa Stadium Box Office (lower level), outside the entrance of the Campus Center, in the Student Services Building parking lot, near the East Campus kiosk and parking lot 3 at the bottom of West Campus.

To report health related emergencies or accidents, call Health Services at ext. 2298. If unavailable, contact Security at ext. 2400, direct emergency 805-730-4200, or dial 911.

See **Security Office** and **Health Services/Wellness Program** for further information.

ENROLLMENT SERVICES

PURPOSE AND FUNCTION: Student Outreach & Orientation provides campus tours, new student Orientations and pre-admissions advising to both local and out-of-area prospective students and their families. Student Outreach & Orientation operates an enrollment information line and a “Welcome Center” on the first floor of the Student Services building to answer questions from both new and continuing City College students. This office guides students through the enrollment process:

- Application
- Assessment Testing
- Orientation
- Course Registration

Prospective students are encouraged to visit the City College campus for a tour. Tours are available every **Friday at 10:00am and 12:00pm** except for major holidays. Interested parties should proceed to the Student Services building lobby and check-in at the Welcome Center. Appointments are not necessary for Friday tours. Alternate tour dates are scheduled based on availability.

WEBSITE: <http://www.sbcc.edu/enrollmentservices/>

PHONE: (805) 965-0581 ext. 7222

LOCATION AND HOURS: Welcome Center, first floor of the Student Services building.

Mon. and Thurs. – 9:00am - 4:15pm

Tues. and Wed. – 9:00am - 6:00pm

Fri. – 9:00am - 1:00pm

STAFF:

Vanessa Pelton, Coordinator, Enrollment Services – ext. 4736, pelton@sbcc.edu

Joseph Cordero, Advisor, 805 730-4450, jscordero@pipeline.sbcc.edu

Christian Limon, Advisor, 805 730-4082, climon@pipeline.sbcc.edu

ESCORT ON CAMPUS

PURPOSE AND FUNCTION: One of the primary objectives of the Campus Security Department is to make students and staff feel secure by having the security officers highly visible. Officers wear blue shirts and yellow jackets with blue Security lettering as uniforms and while on evening patrol, the officers carry their flashlights at all times. The officers carry walkie-talkies which give them instant communication with the local police and response to campus emergency phones.

To Request an Escort

Call ext. 2400 or the emergency direct number: 805-730-4200 for an escort or use a campus emergency phone, which are located throughout the campus.

See **Security Office** for further information.

EXPRESS TO SUCCESS PROGRAM (ESP) LEARNING COMMUNITIES

PURPOSE AND FUNCTION: The Express to Success Program (ESP) offers accelerated learning communities in developmental math and English for students who assess at one to two levels below college level. The goal of the program is to get students through their developmental classes more quickly

and better prepared so that they can begin taking the courses required for a degree or transfer. ESP differs from the standard learning community model where different teachers instruct the same group of students. Instead, students have one teacher for their classes in all of the math and English models. ESP students take two or more classes together, working collaboratively in class and forming study groups outside of class to support their learning. Gateway tutors work with students both inside and outside the classroom. Students in ESP also receive full support from ESP counselors, who meet with each student to explain the program and assess the student's placement in an ESP learning community. At this time, students sign ESP agreement that specifies the commitment necessary to succeed in the program. ESP counselors also provide support services for ESP students throughout the semester, meet with each student to develop an individual student educational plan, and visit each learning community several times each semester to give presentations on a variety of student success topics. In addition, instructors and counselors work closely together throughout the semester to support their students' success.

STUDENT ELIGIBILITY:

Program Requirements:

- Attend a student registration and advising session with ESP counselors to learn about the program, determine eligibility and complete the registration process
- Enroll in the complete learning community
- Be a full-time student (minimum 12 units)
- Make a personal commitment to your success

LOCATION AND HOURS: ECC-14, Mon. – Thurs. 9:00am – 3:00pm , Fri. 9:00am-12:00pm

CONTACT PERSON: Kathy Molloy- Program Director, Oscar Zavala – Dept. Chair, Academic Counseling, Cosima Celmayster-Rincon and Vanessa Olguin – ESP Counselors

PHONE: (805) 730-4274

WEBSITE: www.sbccc.edu/esp

EXTENDED OPPORTUNITY PROGRAMS AND SERVICES (EOPS)

PURPOSE AND FUNCTION: EOPS is a State and District-funded comprehensive support system for qualified low-income, educationally underprepared students who are enrolled full time, with the provision that the program may have up to 10% of the students enrolled in 9 units. The goal is to help students meet their educational objectives whether they seek occupational certificates, associate degrees and/or transfer to four-year institutions.

STUDENT ELIGIBILITY: Students must be a California resident, be enrolled as a full-time student (12 units); have fewer than 70 units of degree-applicable college credits in any combination of postsecondary education institutions; qualify to receive a Board of Governors Fee Waiver A or B, (BOGW) and be educationally underprepared as determined by the EOPS Director.

SPECIFIC SERVICES INCLUDE:

- | | | |
|--------------------|----------------------------------|---------------|
| Child Care | Academic and personal counseling | Peer Advising |
| Books and supplies | Transfer/Center Assistance | |
| Tutoring | | |

WEBSITE: <http://www.sbccc.edu/eops>

LOCATION AND HOURS: The office of EOPS is located in the Student Services Building, Room SS-240. Office hours are Mon. and Thurs. 8:00am to 4:15pm; Tues. and Wed. 8:00am – 6:00pm and Fri. 8:00am - 1:00pm

PHONE: (805) 965-0581 ext. 2279

STAFF:

Marsha Wright, Director EOPS/CARE/CalWORKs – ext. 2304, wright@sbccc.edu

Administers the EOPS/CARE/CalWORKs functions for the District. The daily operation of the EOPS/CARE/CalWORKs office the responsibility of the EOPS Director.

EOPS Student Program Advisors (EOPS/CARE/CalWORKs SPA)

MaryLou Hernandez – ext. 4361, mhernande29@pipeline.sbccc.edu

EOPS Student Program Advisor

Noel Gomez - ext. 3653, Gomez@sbccc.edu

EOPS Student Program Advisor and serving all Transitions students

Ale Martinez- ext. 4141, abmartinez@sbccc.edu

EOPS Student Program Advisor and serving Running Start students & AB 540 students

Silvia Cortez — ext. 2293, cortez@sbccc.edu

EOPS Student Program Advisor and serving Guardian Scholars

Chelsea Lancaster – CARE and CalWORKs students – ext. 4754, Lancasterc@sbccc.edu

Student Program Advisor and serving all SPARC students and single parent students with children under 14 years old.

The EOPS Student Program Advisors provide advisement and referral services to students; marketing and recruitment services, supervise peer-advisors, act as liaisons to campus departments and community agencies; counsel students regarding financial problems and possible sources for grants, scholarships and loans.

Eli Villanueva, EOPS Academic Counselor – ext.2294, villanue@sbccc.edu

Paloma Arnold, EOPS Academic Counselor – ext. 2864, arnoldp@sbccc.edu

Camila Acosta, EOPS Academic Counselor- ext. 8744, cracosta@sbccc.edu

The EOPS Academic Counselors provide academic/career counseling for EOPS students; maintains effective relationships with faculty; provides pre-admission, orientation, assessment, and personal counseling to students.

Cynthia Munoz, EOPS Technician – ext. 2279, cgmunoz@pipeline.sbccc.edu

Under supervision, the support staff positions provide various administrative and clerical duties for the Director and program staff.

Tim Stone, EOPS Administrative Assistant II – ext. 4426, trstone@pipeline.sbccc.edu

Under supervision, the support staff positions provide various administrative and clerical duties for the Director and program staff.

Peer Advisors

The major roles of the Peer Advisor are in the areas of orientation and retention for EOPS eligible students. The Peer Advisor acts as liaison primarily between the student, the Financial Aid Office, instructors, tutors, and the EOPS staff members to ensure prompt resolution of concerns and timely information dissemination.

FEDERAL WORK STUDY

PURPOSE AND FUNCTION: The college offers students financial aid awards in the form of federal work study. Students who qualify for this financial aid program receive an allocation per academic year that allows them the opportunity to seek campus employment.

See **Financial Aid Department** for eligibility, **Career Center** for job listings and **Human Resources** for employment paperwork.

FINANCIAL AID DEPARTMENT

PURPOSE AND FUNCTION: The purpose and primary function of the Financial Aid Department is to provide information and assistance to full and/or part-time students seeking financial assistance. Aid available may come in the form of grant, loans, work-study, scholarships or a combination of the above.

SPECIFIC SERVICES:

- Administers Board of Governors Waivers (BOGW)
- Awards Campus Scholarships
- Awards Federal Student Loans
- Awards State and Federal Grants

- Emergency Loans
- Federal Work Study Awards (Job listings processed through the Career Advancement Center. Employment paperwork processed through the Student Employment Office in Human Resources..)
- Financial Aid Workshops
- Process Financial Aid Applications (FAFSA)

WEBSITE: <http://www.sbccc.edu/financialaid>

LOCATION AND HOURS: The Financial Aid office is located in the Student Services Building, Room SS-210. Office hours are Mon. and Thurs..8:00am - 4:15pm; Tues. and Wed. 8:00am - 6:00pm and Fri. 8:00am - 1:00 pm

PHONE: (805) 730-5157

STAFF:

Saul Quiroz, Financial Aid Program Director – ext. 2302, squiroz@sbccc.edu

The Financial Aid Director oversees and directs the daily operations of the office which includes administration of the Federal and State financial aid programs, and the District's scholarship program, counseling financial aid recipients and the supervision of the financial aid staff.

Financial Aid Student Program Advisors:

Ana Jimenez – ext. 2991, ajimenez@sbccc.edu

Mary Saragosa – ext. 2303, saragosa@sbccc.edu

Wendy MacGregor – ext. 8746, macgregor@sbccc.edu

Valdas Karalis – ext. 2768, vdkaralis@sbccc.edu

Greg Baranoff (EOPS) – ext. 4183, baranoff@sbccc.edu

Agatha Louie – (EOPS) ext. 8743, louic@sbccc.edu

The Financial Aid Student Program Advisors meet with students and assists them in overall financial aid application procedures and eligibility requirements. The advisors are responsible for the intake of student's information, processing of files and performing "needs analysis" for aid determination on a daily basis.

Ivena Sakelarieva, Financial Aid Technician/Scholarship Coordinator – ext. 4217, igsakelarieva@pipeline.sbccc.edu

The Scholarship Coordinator is responsible for the scholarship program and emergency loans. In coordination with SBCC Foundation a Scholarship Application booklet is developed and made available to students. The Scholarship coordinator coordinates the screening process for campus scholarship applications.

Bryce Aldenderfer – Financial Aid Technician – ext. 8789, wbaldenderfer@pipeline.sbccc.edu

Lorena Lopez-Cisneros – Financial Aid Technician/Front Desk Coordinator – ext. 2301, lcisneroslopez@pipeline.sbccc.edu

Elsa Chavez, Financial Aid Technician/Federal Work Study Coordinator – ext. 4719, chavez@sbccc.edu

While all Federal Work Study and General Student Employment opportunities are listed through the Career Advancement Center, the Federal Work Study Coordinator oversees the eligibility and earnings for students allocated funds for Federal Work Study positions.

Any faculty member or staff supervising a Federal Work Study student or General Work Study student should familiarize themselves with the District Student Employment Handbook before employing a student worker. Copies of the Handbook are available from the Human Resources Department. Department allocations of Federal Work Study funds are distributed by the Department's Dean through the Department Chair or Program Manager. See **Student Employment** for further information on job listings.

FOOD SERVICE

LOCATION AND HOURS:

The College Cafeteria is located to the right of the main entrance of the Campus Center. It is open from 7:00 am - 8:00pm, Mon. – Thurs., and 7:00am - 1:15pm on Friday for hot meals.

The JSB Cafe is located in the School of Culinary Arts Building, which lies between the Campus Center and the Bookstore. Lunch is served from 11:15am - 1:30pm, Mon. - Fri. when the College is open.

The School of Culinary Arts Gourmet Dining Room is located in the School of Culinary Arts Building. Seating is available from 11:30am - 12:30pm for lunch and 5:30pm - 7:00pm for dinner. Lunch is served Monday through Friday, and dinner is served Thursday and Friday evenings. For reservations, call ext. 2773.

The West Campus Snack Shop is located in the Business/Communications Building and is open Mon. – Thurs. 7:00am - 8:00pm and on Fri. from 7:00am - 1:15pm. The East Campus Snack Shop is located in front of the Campus Center and is open Mon. - Thurs. 10:00am - 2:30pm; Fri. from 10:00am - 4:30pm.

The Buzz Shack Coffee Cart #1 is located in the Campus Center lobby and is open 7:30am to 7:00pm

The Buzz Shack Coffee Cart #2 is located in the Library main floor and is open 7:30am to 7:00pm

The Buzz Shack Coffee Cart #3 is located in the West Campus Cafeteria and is open 7:00am to 7:00pm

Natural Bowls is located in the Campus Center and is open 10:00am to 2:00pm

The School of Culinary Arts also provides catering for on-campus events. Call ext. 2888 to book catering events.

GATEWAY TO STUDENT SUCCESS

PURPOSE AND FUNCTION: The Gateway program is part of the "Partnership for Student Success," a SBCC faculty-driven initiative developed to help students achieve success in their first years of college. Gateway classes have a tutor in the classroom working directly with the faculty member. The tutor is available to work with the students both inside the classroom, the Learning Resource Center, and in the Gateway Center.

The Gateway to Success Program was awarded the Exemplary Program Award in 2004 by the state Academic Senate and the California Community College Board of Governors, the 2008 Hewlett Foundation Award for Student Success, and Gateway students consistently have success rates from 79-84% compared to the college wide success rate of 67-70%.

Gateway courses for Fall 2015 are identified with a "G" under Instructional Method in the Banner on-line schedule.

For a complete list see Fall 2015 Gateway Classes in the Banner on-line schedule.

LOCATION AND HOURS: ECC4 (Gateway Center), Mon., Tues., Wed., and Thurs. 8:30am - 5:00pm; Fri. 8:30am – 12:00 noon.

PHONE: Sheila Wiley (805) 730-5156 Lauren Sittel (805) 730-4770

STAFF:

Sheila Wiley, Co-Director – wiley@sbcc.edu

Barb Freeman, Co-Director – freeman@sbcc.edu

Brian Moreno, Gateway Center Coordinator – lcsittel@sbcc.edu

Alice Perez, Dean, Educational Programs – scharper@sbcc.edu

Sarianna Fry, Administrative Assistant - fry@sbcc.edu

Gateway Website: <http://www.sbcc.edu/gatewaytosuccess>

HIGH SCHOOL STUDENTS

See *Enrollment Services*, *Dual Enrollment* and *Middle College* for further information.

HONORS PROGRAM

PURPOSE AND FUNCTION: The Santa Barbara City College Honor's Program better prepares the highly motivated student to transfer to a university and complete a bachelor's degree than non-Honors courses by contributing breadth to students' majors in both humanities and sciences and by showing connections and interrelationships between disciplines. These courses are developed to meet the needs of students whose academic goals and interests are not satisfied by regular courses. Students who enroll in the Honors curriculum will gain the opportunity to become independent learners, to participate actively in the shaping of their education and to exercise their talents at their highest levels of excellence. The Honors Program provides a unique learning environment which stresses scholastic excellence and develops the academic awareness necessary to achieve this goal by enhancing writing, reading, and study skills.

STUDENT ELIGIBILITY:

To be eligible for the honors program students must have a minimum 3.0 cumulative GPA from high school with no grade lower than a "C" in any academic subject. Continuing, returning and transfer students who have completed 12 units or more must also have a 3.0 cumulative GPA, with no grade below a "C" in an academic subject. Students must be eligible for or have completed English 110 and at least Math 107. English and Mathematics placement examinations are part of the SBCC enrollment procedure. Mathematics eligibility for the program may also be met with three years of high school math, including two years of algebra, with grades of "C" or better. It is expected that some potential Honors students will have tested into or satisfied the English 110, Math 117 or Math 150 by earning a qualifying score on the English AP or IB test or completing English 110, Math 117 or Psychology 150 at SBCC while in high school. These students should contact the Assessment Office for placement.

Applications, course descriptions and offerings may be obtained on the honors website. or from the Academic Counseling Center.

The priority application filing period for admission to the Honors Program each fall semester is May 1 to July 15 and for spring semester is October 15 to December 8. In order for a student's application to be considered by the Honors Program Committee it must be complete: English and Mathematics placement examination scores, all high school and college transcripts (SBCC not necessary) and two pages of non-narrative, academic prose written within the last year. Mail to: Melanie Eckford-Prossor, Director, Honors Program, 721 Cliff Drive, Santa Barbara, CA 93109.

WEBSITE: <http://www.sbccc.edu/honors>

LOCATION AND HOURS: Honors Program Director, Melanie Eckford-Prossor, IDC-311 or the Academic Counseling Center.

PHONE: (805) 965-0581 ext. 4736 (Vanessa Pelton) or ext. 3014 (Melanie Eckford Prossor)

STAFF: **Melanie Eckford-Prossor**, English, Director – ext. 3014, prossor@sbccc.edu
Vanessa Pelton, Enrollment Services Coordinator– ext.4736, pelton@sbccc.edu
Wendy Peters, Counselor – ext. 2377, peters@sbccc.edu

HOUSING

PURPOSE AND FUNCTION: As a service to those students living away from home, the Office of Student Life maintains listings of available rooms, apartments, and room and board situations in the community. This list is also available on the housing website. The office also provides a renters' housing brochure, which informs students about available rentals, dorms and rental strategies. The college, however,

assumes no responsibility for inspecting or supervising such housing facilities. It does support and endorse the Fair Employment and Housing Act.

WEBSITE: <http://www.sbcc.edu/housing>

LOCATION AND HOURS: Campus Center Building, Room CC-217, Mon. - Fri. from 8:00am - 4:30pm

PHONE: (805) 730-4062

STAFF:

Amy Collins, Office of Student Life, Student Program Advisor – (805) 730-4062, collinsa@sbcc.edu

INJURY/ACCIDENT REPORTING & INSURANCE
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PURPOSE AND FUNCTION: All class-related, accidental injuries must be reported to the Health Services Office (ext. 2298) within 72 hours of the incident to be eligible for student accident policy insurance coverage. This coverage is limited to accidental injuries while participating in college classes or activities and is secondary to any other medical insurance the student may have. Coverage and limitations are outlined in a brochure available in the Student Health and Wellness Office.

Voluntary accident/medical or dental/optical insurance is available to students at a special student rate through a private insurance company. Information on these plans is available in the Student Health and Wellness Office.

Contracts with Santa Barbara Cottage Hospital and Goleta Valley Cottage Hospital emergency rooms have been established to provide medical care to all students at a discounted rate. The emergency rooms are open 24 hours a day, seven days a week. A student I.D. card must be presented at the time services are rendered.

See Health Services/Wellness Program for further information or go to the website at: <http://www.sbcc.edu/healthservices>.

INTERNATIONAL STUDENT SUPPORT PROGRAM
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PURPOSE AND FUNCTION: The International Student Support Program strives to provide international students with an opportunity to benefit from a high-quality academic curriculum as well as from intellectually stimulating social and recreational activities. Such activities, both on and off campus, are organized by various student clubs and the International Student Support Program staff.

The International Student Support Program is organized into two components - the English Language Studies Program (ELSP) and the International Student Academic Program (ISAP).

Housing assistance is offered to all international students. SBCC maintains a listing of local host family placement services and property managers, a website for temporary housing, rental/roommate referrals, and provides literature on short-term housing accommodations, including low-cost hotels. All international students who have a student visa (F-1) are requested to contact the International Student Support Program Office as soon as possible after arriving at SBCC. Such enrollees with student visas will be assisted with the processing of the required documents and will be given information on upcoming international student activities and events.

WEBSITE: <http://www.sbcc.edu/international>

LOCATION AND HOURS: The International Student Support Program Office is located in the International Education Center. Hours are Mon. – Fri. 8:00am – 12:00 noon, 1:00pm – 4:00pm, IEC-Building.

PHONE: (805) 965-0581 ext. 2240 or (805) 730-4040

STAFF:

Carola Smith, Senior Director, International Education Programs, ext. 2243, smithc@sbcc.edu
Annette Boatman, (A-E) International Student Advisor/D.S.O, ext. 3696, alboatman@sbcc.edu
Jennifer Eggertsen, (F-LH) International Student Advisor/D.S.O., ext. 4751, Eggertsen@sbcc.edu
Shelby Harrington, (LI-SH) International Student Advisor / D.S.O., ext. 4007, HarringtonS@sbcc.edu
Rosemary Santillan, (SI-Z) Senior International Student Advisor / P.D.S.O., ext. 2628, santillan@sbcc.edu
Michael Ayres, International Student Housing and Activities Coordinator, ext.3767, mnayres@sbcc.edu,
Sandra Flores, Administrative Assistant, ext. 4393, flores@sbcc.edu

INTERNSHIP REFERRAL SERVICE

See **Career Center** for further information.

LEARNING RESOURCES CENTER / LEARNING SUPPORT SERVICES
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PURPOSE AND FUNCTION: The CLRC (Cartwright Learning Resources Center) provides students and faculty with materials and assistance to enhance the quality of learning on campus. The CLRC houses a large general-purpose computer lab, two computer classrooms, a tutorial center for most subjects, a writing center, and media stations where students may access course-related materials. The CLRC also provides technical and tutorial assistance to students who utilize technology in achieving their educational goals, as well as a Tutor Training course, a self-paced study of Anthropology for credit, and a Learning Skills Workshop Series addressing topics like Note-Taking, Study Skills, Managing Test Anxiety, and various Writing Skills topics.

SPECIFIC SERVICES INCLUDE:**Tutorial Center**

The Tutorial Center coordinates a large number of free tutorial services. Small group tutoring and tutorial labs covering a variety of subjects are available for the general student population. The website lists all subjects covered and a schedule of available tutoring times, as well as information about tutors for Gateway classes.

Math Lab

The Math Lab is located in IDC 102. An updated Tutor Schedule is posted on the website <http://www.sbcc.edu/learningresources/website/TutorialCenter.htm>. The tutoring schedule and more information about the lab is posted here: <http://www.sbcc.edu/mathematics/mathlab/>. For further information, contact the Math Lab LTAs, Allison Chapin (aychapin@sbcc.edu) ext. 2300, or Nina Grimison (nlgrimson@sbcc.edu).

Media Resources

The LRC houses an extensive multi-media collection of over 6000 titles. These materials do not circulate outside of the facility. Individual viewing/listening carrels are available. The LRC provides required supplemental instructional materials for classes like Physical Education, Earth Science, Music, Work Experience, and Film Studies. Anthropology 121-126 (one unit) classes are offered each semester, and all assignments are completed in the LRC. Students and staff can also access the Alexander Street Press Collection, which includes videos for scholarly research, teaching, and learning.

Computer- Assisted Instruction

The CAI Labs are Macintosh labs with laser printers. They are primarily teaching facilities that instructors reserve in advance.

Computer Lab

This is a drop-in computer lab with Macintosh and PC computers and HP LaserJet printers. Computer Tutors are available to assist students at all times. Students may pay for printing using the GoPrint system, which requires a Student ID containing funds.

Writing Center

The Writing Center offers drop-in and by-appointment assistance with all aspects of the writing process, including organization, thesis formulation, grammar, punctuation, sentence structure and vocabulary, as well as research composition format. Tutors work with students on writing assignments across the curriculum with the goal of empowering students to self-edit their work and become better writers, rather than looking to tutors to correct their work. Individual Writing Center sessions generally last 30 minutes.

WEBSITE: <http://www.sbcc.edu/learningresources/website/WL/WritingCenter.htm>

LOCATION AND HOURS: The Cartwright Learning Resources Center, which houses Learning Support Services, is located on the West Campus close to the footbridge and across the lobby from the Luria Library.

The CLRC is open Mon. – Thurs., 8:00am - 8:00pm and Fri. from 8:00am - 4:00pm. The Writing Center is open Mon. – Thurs., 9:00am - 7:00pm and Fri. from 9:00am - 3:00pm.

PHONE: (805) 965-0581 ext. 2670

STAFF: Vandana Gavaskar, Director, CLRC Room 123, ext. 2673, vsgavaskar@pipeline.sbcc.edu

Barb Freeman, Supervisor, CLRC Room 109, ext. 2666, freeman@sbcc.edu

Julio Martinez, Media Technician, CLRC Room 115, ext. 2669, jmartinez16@sbcc.edu

Ivonne Ornelas Limon, Senior Office Assistant, Writing Center reception desk, ext.2663, ornelasi@sbcc.edu

Violet Casillas, Office Assistant Front Counter, ext. 2670, vncasillas@sbcc.edu

Jason Levy, Tutorial Center Coordinator – CLRC Room 120, ext. 2667, waggoner@sbcc.edu

Natalie Damjanovich-Napoleon & Regina Reese, Computer Lab LTAs – CLRC Room 122, ext. 2671 & 2658, ndamjanovichnapo@sbcc.edu, rareese@sbcc.edu

Michelle Dettori, & Beth Taylor-Schott, Writing Center LTAs – CLRC Room 122, ext. 2663, mmdettori@sbcc.edu, eataylorscho@sbcc.edu.

LIBRARY, ELI LURIA

PURPOSE AND FUNCTION: The Library seeks to facilitate and improve learning by providing collections and services to meet the educational, cultural and professional needs of students and faculty. There is a collection of more than 128,000 books, selected with faculty and student recommendations (approximately 2,500 volumes are added each year), as well as 290 periodical and newspaper subscriptions in hard copy, plus more than 25,000 in electronic format. There is also a large and growing collection of electronic books (currently at 24,000 titles) provided. Copies of many of the semester's textbooks are available for short-term use inside the Library and many reserve materials are available online.

Located in the combined Library/Learning Resource Center building, the Luria Library provides seating for more than 500, mostly in individual study carrels, as well as group study rooms and lounge areas. There are photocopiers for a variety of formats, including microform back issues of periodicals and laser printers. Internet access to the catalog and circulation status information is available from the Library Cyber Center and wirelessly throughout the year. The library also features a Café that serves hot drinks and snacks.

Access to periodical and newspaper articles is provided through a variety of full-text electronic databases. Copies of articles from periodical titles not owned or leased are available, via Interlibrary Loan from other libraries.

Professional librarians are available at all times to aid in reference and research and to provide instruction in Library use.

WEBSITE: <http://library.sbcc.edu>

LOCATION AND HOURS: The Eli Luria Library is located on the West Campus.

Mon. – Thurs. 7:30am - 10:00pm

Fri. 7:30am - 4:30pm

Sat. 12:00pm – 5:00pm

Sun. 10:00am - 10:00pm

Closed Holidays

PHONE: (805) 730 – 4444 Reference Desk, **FAX:** (805) 965 – 0771, **TDD:** (805) 965 - 8853

STAFF:

Elizabeth Bowman, Library Director ext. 2633, bowmane@sbcc.edu

Ellen Carey, Instructor, Librarian – ext.2634, eecarey@sbcc.edu

Sally Chuah, Librarian– ext. 2643, sschuah@sbcc.edu

Donna Cobb, Administrative Assistant – ext. 2636, cobb@sbcc.edu

Paul Fleischer, Library Technician – ext. 2631, pnfleischer@pipeline.sbccc.edu

Mindell Loren, Library Assistant – ext. 3790, ldmindell@pipeline.sbccc.edu

Camerin Poulson, Library Assistant/Instructor – ext. 2641, cdpoulson@sbcc.edu

Kip Evert-Burks, Library Technician – ext. 2640, evert@sbcc.edu

LOST & FOUND

PURPOSE AND FUNCTION: Articles found on campus and in its immediate environments are turned in to the Campus Security Office in ECC41 (under the bridge). Please do not leave any belongings unattended. Found property that is turned into Lost and Found is held for 90 days. All reasonable attempts are made to locate the owners of property turned into Lost and Found. Property not claimed in 90 days is disposed of or donated to charitable causes.

Property can be claimed during these hours:

Monday-Friday 8:30 a.m. to 4:30 p.m.

You can contact Lost and Found by calling (805)730-4064.

See **Security Office** for further information.

MATH LAB

See **Learning Resources Center/Learning Support Services** for further information.

MATHEMATICS ENGINEERING SCIENCE ACHIEVEMENT PROGRAM (MESA)

PURPOSE AND FUNCTION: MESA California Community College Program (CCCP) is an academic program designed to encourage educationally and financially disadvantaged community college students to excel in math, engineering and science so they can transfer to institutions offering baccalaureate degrees in these fields. MESA CCCP centers are located on selected community colleges throughout the state and serve over 4,700 students. The program is collaboration between MESA and the California Community Colleges Chancellor's Office.

STUDENT ELIGIBILITY:

- Students must be on financial aid, Pell Grant or Cal Grant eligible
- Local area high school students and veterans who want to transfers in to a four-year university
- First generation to attend college
- Must intend to major in math, engineering or science major

LOCATION AND HOURS: Campus Center Rm 228 (CC-228), Hours are 8:30am – 4:30pm

PHONE: (805) 965-0581 ext. 4792

STAFF: Virginia Estrella, Coordinator/ Director - estrella@sbcc.edu

MIDDLE COLLEGE

PURPOSE AND FUNCTION: Middle College is a program for a limited number of local area high school students who want to earn a high school diploma in the Santa Barbara City College environment. Students complete their high school requirements through an Independent Study Program in conjunction with City College coursework. The curriculum is designed to guide students through a smooth transition into college life. Acceptance into the program is determined by the on-campus Middle College instructors through a testing and interview process. It is helpful to have a recommendation from the student's high school counselor.

STUDENT ELIGIBILITY:

- meet with Regina Freking at SBCC (parents must attend this meeting)
- show evidence of academic work at 12th grade level and/or a strong desire to follow a career path.
- take SBCC Assessment Tests in English and Math
--test results must place student at/above English 100, English 103, Math 4

WEBSITE: www.sbcc.edu/middlecollege

LOCATION AND HOURS: ECOC-2, Rooms 14, 15, 16. Call for hours.

PHONE: (805) 965-0581 ext. 3561

STAFF: Regina Freking, Director - freking@sbcc.edu

See *Dual Enrollment* for concurrent enrollment in SBCC while enrolled in a local high school.

NEWSPAPER: *The Channels*

PURPOSE AND FUNCTION: TheChannel.org is a student-run news website updated daily during the fall and spring semester. *The Channels* staff comprises students studying journalism, photography, design, video and multimedia. The site features full-length articles, video stories, photo galleries, graphics, and social-media curated coverage of campus events. Students work under the guidance of a faculty media advisor of a faculty media adviser and a lab teaching assistant.

The Channels is designed to expose journalism and other media students to the fast-moving, real-life, interactive world of journalism. Students work in labs on state-of-the-art equipment, under the guidance of a journalist, faculty adviser and a design editing expert.

SBCC is *The Channels'* beat, and coverage is heavily campus-focused. *The Channels* is also a First Amendment, community forum news site that provides a free flow of ideas generated by the campus and community.

WEBSITE: TheChannels.org

LOCATION AND HOURS: East Campus Center Room 115. Newsroom hours are 9 a.m. to 4p.m. daily. The Newsroom is open to public when classes are not in session there.

PHONE: (805) 965-0581 ext. 2283

EMAIL: channels@sbcc.edu

STAFF:

Patricia Stark, Department Chair, Instructor for J101and Adviser to The Channels – ext. 2378, starkp@sbcc.edu

OFFICE OF STUDENT LIFE

PURPOSE AND FUNCTION: The Office of Student Life's primary purpose is to coordinate co-curricular student activities on campus. Its staff assists individual students, student organizations, athletics and instructional departments in coordinating activity projects, in addition to providing assistance and direction to the A.S./Student Senate.

SPECIFIC SERVICES:

Housing	Student College Committee Rep.
Student Activity Sticker Information	MTD Bus Pass Information
Free Speech Area	Poster and Sign Making
Campus Clubs and Organizations	Inter Club Council
Posting of Signs	Student Senate
Approval of Club Fund Raisers	Campus Center Room Reservations

WEBSITE: <http://www.sbcc.edu/studentlife>

LOCATION AND HOURS: The Office of Student Life is located in the Campus Center Building, Room CC-217. Office hours are Mon. - Fri. from 8:00am - 4:30pm

PHONE: (805) 730-4062

STAFF:

Dr. Christopher Johnson, Associate Dean of Educational Programs, (805) 965-0581 ext. 2352 Oversees and directs the daily operations of the office. In addition, assists and advises the A.S. Senate in fund collections; monitors the A.S. and co-curricular budget expenditures; coordinates the college's MTD Bus Pass Programs.

Cindy Salazar, Administrative Assistant III – (805) 965-0581 ext. 2237

Amy Collins, Student Program Advisor, (805) 730-4062, collinsa@sbcc.edu
The Student Program Advisor provides advisement and referral services regarding student housing and campus clubs, updates the housing website, and assists with the Associated Student Senate, supervises and coordinates a variety of activities in conjunction with instructional departments. In addition, she schedules and promotes special events and information tables.

ONLINE SERVICES

PURPOSE AND FUNCTION: The College has established a comprehensive student services website that provides students with many on-line services. The website may be accessed at <http://www.sbcc.edu/studentservices>. Information on the college may also be obtained by e-mail at info@sbcc.edu. Academic counseling questions can be directed to askme@sbcc.edu.

ORFALEA EARLY LEARNING CENTER

See **Child Care** for further information.

ORIENTATION

PURPOSE AND FUNCTION: All new and new transfer students are encouraged to participate in Orientation. However, orientation is **REQUIRED** for all new students who have never been to college or only attended while in high school and have a goal on their SBCC application of earning an Associate Degree, transferring, or improving basic English/math/reading skills.

Orientation provides new students with information about Santa Barbara City College to prepare them for a successful college experience. Topics include educational programs, support services, college facilities, student life and students' rights and responsibilities.

ESL students must attend an on-campus orientation/advising/registration program. Evening ESL orientation sessions are offered prior to the start of each semester. For more information, students should contact the ESL Department or Academic Counseling.

International students must attend the international student orientation/mandatory meeting offered before the start of each semester. At international student orientation, students will also complete assessment, advising, and class registration. Students should contact the International Student Support Program for more information.

All other students have two options for completing orientation:

Option 1: Complete the **SBCC Online Orientation** <http://orientation.sbccc.edu>.
Online Orientation is available to new students year-round.

Option 3: Santa Barbara Area High School Student Orientation
Students who live in the Santa Barbara area and will be starting in the summer or fall semesters can attend an on-campus Orientation & Test date event in April, coordinated by the local high school and SBCC.

WEBSITE: <http://www.sbccc.edu/orientation>

PHONE: (805) 965-0581 ext. 7222

STAFF:

Vanessa Pelton, Coordinator, Enrollment Services – ext. 4736, pelton@sbccc.edu
Joseph Cordero, Student Program Advisor, Enrollment Services - ext. 4450, jscordero@pipeline.sbccc.edu
Christian Limon, Student Program Advisor, Enrollment Services – ext.4082, climon@pipeline.sbccc.edu

PARKING / TRANSPORTATION

PARKING

Parking permits are available online. Log onto your pipeline account and on the right hand side of the page under Registration and Student Records click on “Order Your Parking Permit Online”.

OTHER COMMUTING OPTIONS:

Metropolitan Transit District (MTD)

All SBCC students can ride the bus for free with their valid student ID card.

Carpool

Carpool spaces are available on both the east and west campus. These spaces normally fill a little later in the day and provide a slightly better opportunity to park close to classrooms after 8:00am.

PERSONAL COUNSELING

See ***Student Health Services/Wellness Program*** for further information.

PIPELINE

PURPOSE AND FUNCTION: SBCC Pipeline is a personalized web interface that conveniently links students and faculty to each other and the information they need. Students can register and enroll in classes, get their transcripts, communicate with faculty and other students. Faculty has access to course rosters, student information, and the ability to submit grades. Pipeline provides everyone with the ability to stay current with campus news and events, share files, and much more.

WEBSITE: <http://pipeline.sbcc.edu> or it can be accessed from the college homepage <http://www.sbcc.edu>

Student Technical Support is available at (805) 965-0581 ext. 2949, Mon. – Thurs. 9:00am - 4:00pm and Fri. 9:00am – 1:00pm (*Closed on Weekends*).

Faculty support is available at the Faculty Resource Center <http://frc.sbcc.edu> (805) 965-0581, ext. 2860

RE-ENTRY ADULT SERVICES

PURPOSE AND FUNCTION: An increasing number of adults age 25+ are attending college for the purposes of retraining, transitioning from home to the workplace and continuing education. Santa Barbara City College welcomes them and recognizes the wealth of experiences they bring to the college setting. It is recognized that this group has unique concerns, and the college is committed to providing services to address adult re-entry issues.

The Career Center's program for Re-entry Students (Career & Life Transitions) is designed to assist adults 25 years of age and older who are new to college or who have had a break in their formal education.

SPECIFIC SERVICES INCLUDE:

- Orientation in August to ease the entry into SBCC.
- On campus and online discussion groups for re-entry students.
- Opportunity to establish relationships with other re-entry students.
- Workshops on topics of interest to re-entry students (as interests arise).
- Career counseling. Assistance with resume and interview skills.
- Career assessments to identify careers that fit your interests and personality.
- Referrals to other programs and services as needed.

WEBSITE: <http://www.sbcc.edu/careercenter>

LOCATION AND HOURS: Career Center in SS-282. Mon., Tues., Thurs., 8:00am - 4:30pm; Wed. 8:00am - 6:30 pm; Fri. 8:00am – 1:00pm

PHONE: (805) 965-0581 ext. 2331

STAFF:

Cami Vignoe, Career Counselor – ext. 3032, vignoe@sbcc.edu

REFERRAL FOR STUDENT SUPPORT SERVICES

A form to give students when referring them to student services can be reproduced from the following page and selecting the **Referral for Student Support Services** link:

<http://www.sbcc.edu/studentservices>

Questions and inquiries regarding appropriate referral resources and referral protocol can be directed to Dr. Ben Partee; Dean Educational Programs: Student Support Services.

LOCATION AND HOURS: SS-260, 8:00am - 4:30pm Mon. – Fri.

PHONE: (805) 965-0581 ext. 2278

STAFF:

Dr. Ben Partee, Dean Educational Programs: Student Support Services – ext. 2202, bgpartee@pipeline.sbcc.edu

Cindy Salazar, Administrative Assistant III – ext. 2278, salazar@sbcc.edu

Santa Barbara City College
REFERRAL FOR STUDENT SUPPORT SERVICES

This referral/response form is designed for use by faculty/staff members whenever the need arises to refer a student for assistance through one of the many educational services available to all Santa Barbara City College Students.

Referred To: _____ **Date:** _____

Location of Individual or Service: _____

Re:(Student) _____ **K#** _____

From: _____ **Extension** _____

Reason for Referral: _____

___ **Check if you would like to be notified of results.**

Santa Barbara City College
STUDENT SUPPORT SERVICE RESPONSE FORM

To: Faculty/Staff _____ **Date** _____

From: Faculty/Staff: _____ **Re: (Student)** _____

Support Services: _____ **K#** _____

Results: _____

Thank you for your concern and cooperation.
Please refer to www.sbcc.edu/student-services for Support Service Listings.

RUNNING START/SPARC/Transitions – EOPS Summer Bridge Programs

PURPOSE AND FUNCTION: The various EOPS summer bridge programs provide a comprehensive, hands-on program for program specific populations that provide the following to ensure college success:

Encouragement	Commitment
Self-esteem	Study-skills
Self-efficacy	Expanded College Orientation
Sense of belonging	

The summer bridge programs offer many services to students to ensure their success.

Weekly stipends	Financial Aid assistance
Meal vouchers	Weekly excursions
Bus transportation to school	Program alumni scholarships
Book Grants	College Success Classes
Enrollment Fee Waivers	Peer Support
Peer Advising	Tutorial/Academic Support

Running Start serves local students that have recently graduated from high school, or those students that did not complete high school but are 18 years old.

SPARC (Single Parents Arriving Ready for College) serves new and returning single parent students that need added support services to ensure academic success.

Transitions serves recently released inmates and individuals that are on probation or parole interested in attending college.

WEBSITE: <http://www.sbcc.edu/eops>

LOCATION AND HOURS: All three programs are run out of EOPS, SS-240. Office hours are Mon. and Thurs., 8:00am to 4:15pm; Tues. and Wed. 8:00am – 6:00pm and Fri. 8:00am - 1:00pm.

PHONE: (805) 965-0581 ext. 2279

STAFF:

Running Start - **Adolfo Corral**, Student Program Advisor - corral@sbcc.edu, SPARC – Chelsea Lancaster, Student Program Advisor, lancasterc@sbcc.edu, Transitions – Noel Gomez, Student Program Advisor, gomezn@sbcc.edu

SECURITY OFFICE

PURPOSE AND FUNCTION: One of the primary objectives of the Campus Security Department is to make students and staff feel secure by having the security officers highly visible. Officers wear blue shirts and yellow jackets with blue Security lettering as uniforms and while on evening patrol, the officers carry their flashlights at all times. The officers carry walkie-talkies which give them instant communication with the local police.

WEBSITE: <http://www.sbcc.edu/security>

LOCATION AND HOURS: ECC41 (under the bridge) Mon. – Fri., 8:30am - 4:30pm. If the office is closed and you need immediate assistance, a security officer may be reached by calling (805) 965-0581 ext. 2400 or (805) 730-4200

PHONE: (805) 730-4064

IN CASE OF EMERGENCY: Call Campus Security at ext. **2400** or dial **911** (direct police/fire emergency line). Campus emergency phones are located throughout the campus. On West Campus near Drama/Music

Complex, two in the West Campus Parking Structure, on the west side of the campus bridge, near the La Playa Stadium Box Office (lower level), outside the entrance of the Campus Center, in the Student Services Building parking lot, near the East Campus kiosk and parking lot 3 at the bottom of West Campus.

STAFF:

Erik Fricke, Director of Security – ext. 2464, fricke@sbcc.edu

Rayce Cokeley, Security Supervisor – ext. 2264, cokeley@sbcc.edu

Lorraine Valenzuela, Secretary Coordinator – ext. 2264, valenzuela@sbcc.edu

Ricardo Ornelas, Senior Day Security Officer – ext. 2264, ornelas@sbcc.edu

Craig Armstrong, Senior Night Security Office – ext. 2264, ccarmstrong@pipeline.sbccc.edu

Johnathan Iden, Security Officer I – ext. 2264, jtiden@pipeline.sbccc.edu

Adam Brown, Security Officer I – ext. 2264, arvanderlaan@pipeline.sbccc.edu

Daniel Parra, Security Officer I – ext. 2264, ddparra@pipeline.sbccc.edu

STEM Transfer Program (STP)

PURPOSE AND FUNCTION: The STEM (Science Technology, Engineering and Mathematics) Transfer Program (STP) at Santa Barbara City College is funded by the U.S. Department of Education Hispanic Serving Institutions Program. The STEM Transfer Program's priority is to assist Hispanic and low income students in creating and following a streamlined educational plan that ensures transfer to a four-year institution in a STEM area. Participating in the STEM Transfer Program will allow students to efficiently complete the required courses for transfer to a four-year university in a STEM major. Students will learn how to make informed choices and participate in research, internships and professional conferences.

SPECIFIC SERVICES INCLUDE:

- Belonging to a community of students with common goals
- Free tutoring
- Campus trips to universities and assistance with identifying transfer opportunities
- Personalized Transfer Success Curriculum that will drive informed decisions about the transfer process
- Semester academic planning, monitoring and feedback towards achieving a transfer goal
- Opportunities to participate in professional conferences in STEM areas
- Assistance with applying for financial aid and scholarships while at SBCC

WEBSITE: www.sbccc.edu/STEM

LOCATION AND HOURS: The STEM Transfer Program is located in the Campus Center room 228 (CC-228). Hours are Mon. and Thurs 8:00am - 4:15pm; Tues. and Wed. 8:00am -5:00 pm; Fri. 8:00am - 1:00pm.

PHONE: (805)730-4396

STAFF: **Jan Schultz**, Grant Coordinator, **Jens-Uwe Kuhn**, Faculty Lead, **Sabrina Barajas**, STEM Counselor, ext. 2912

STUDENT EMPLOYMENT

PURPOSE AND FUNCTION: The Career Center assists students in their search for jobs, internships and volunteer positions. It does this by maintaining an online job listing site called the Job Connection. This site is for SBCC students only and has hundred of listings for off-campus and on-campus jobs, internships and volunteer positions. The center can provide assistance in using this tool or conducting a search for part-time or full-time jobs and internships. The center sponsors an annual Job Fair, held every spring, that invites local employers and allows students to learn about career opportunities and to apply for job openings.

The Career Center coordinates on campus employment opportunities for federal work study and general student employment. They assist students with the employment process (i.e. resume writing, informational interviews).

WEBSITE: <http://www.sbcc.edu/careercenter> - To post jobs click on The Job Connection – Employers.

PHONE: (805) 965-0581 ext. 2333 or ext. 2331

STAFF: **Chris Phillips**, Work Site Coordinator, ext. 2334, phillipsc@sbcc.edu

See **Career Center** for further information.

STUDENT GRIEVANCE POLICY

PURPOSE AND FUNCTION: A grievance may be initiated by a student when he/she believes that he/she has been subject to unjust action or denied his/her rights as stipulated in published college regulations, State laws or Federal laws. Such action may be instituted by a student against a faculty/staff member or an administrator. When a student believes an injustice has been done to him/her, he/she may seek redress through the policy and procedures.

PROCEDURE TO FILE GRIEVANCES:

Preliminary Action

- 1) The student who believes an injustice has been done to him/her shall first attempt to resolve his/her grievance by consultation with the following persons in sequence:
 - a) Accused faculty/staff member(s) or administrator.
 - b) Department Chairperson of accused faculty member, or direct supervisor of accused staff member or direct supervisor of accused administrator as appropriate.
 - c) Dean of Educational Programs or designee for academic grievances or supervisor for non-academic grievance issues.
- 2) If the student still believes that the issue has not been resolved to his/her satisfaction, he/she should submit a signed statement specifying the time, place and nature of the grievance to the Executive Vice President, Educational Programs or designee.

STAFF:

For more information, contact **Dr. Ben Partee**, Dean, Educational Programs – Student Conduct and Conflict Resolution ext. 2237, partee@sbcc.edu or **Dr. Paul Jarrell**, Executive Vice President – ext. 2579, pejarrell@sbcc.edu

STUDENT HEALTH AND WELLNESS

PURPOSE AND FUNCTION: Santa Barbara City College's Student Health and Wellness goals are...

- To help students achieve and maintain optimum physical, emotional and social health and reach their academic/personal goals;
- To educate and empower students in taking responsibility for their own health and wellbeing;
- To provide students with resources, education and referrals on topics that are important to students or someone they care about; and
- To provide free and low cost services to SBCC students.

The college's Student Health and Wellness are administered in Room SS-170 (965-0581, x2298). The program's emphasis is on health education, disease prevention and development of healthful lifestyle choices.

A registered nurse is on duty offering first aid, emergency care, and assessment of illness conditions, referrals and health counseling. Physician and Nurse Practitioner clinics are available for diagnosis and treatment of acute care needs upon referral of an RN. We offer limited laboratory tests and prepackaged pharmacy medications at low discount rates.

Short-term personal counseling is provided on an appointment basis for students having difficulty adjusting to the psychological demands of college, or those who are experiencing emotional difficulties which inhibit their academic performance. Information and community referrals for a variety of mental health topics are also offered.

CC Connect is a group of trained SBCC students who provide peer health education on campus and to community youth organizations. The student-driven program promotes education through class presentations, campus wellness events and media campaigns focusing on topics which include sexual health and safety, alcohol, tobacco and other drug prevention/reduction, stress management, eating disorders and more. Students interested in joining CC Connect can obtain information in the Health Services Office.

If there are questions or concerns about alcohol or drug problems, smoking addictions, HIV risks, eating disorders, sexual harassment or date rape, personal counseling, referrals and information are available through Health Services.

LOCATION AND HOURS: Room SS-170, in the Student Services building.

8:00am – 4:15pm Mon., Thurs.

8:00am – 6:00pm Tues.

9:00am – 6:00pm Wed.

8:00am – 1:00pm Fri.

Or as posted

Summer Session Hours: 9:00am - 1:00pm Mon. – Fri.

The Student Health Services & Wellness Program is open on the days classes are in session and closed during breaks.

PHONE: (805) 965-0581 ext. 2298

APPOINTMENTS

- Nursing appointments are available on an appointment basis or by a limited drop-in basis
- TB tests are by appointment at designated testing times
- Personal counseling sessions are by appointment
- Santa Barbara Neighborhood Clinics offers men's and women's clinic appointments at designated clinic times
- Men & Woman's Clinic are by appointment at designated clinic times
- Physician Assistant and nurse practitioner appointments are made by the R.N. after an initial assessment has been completed

All services through Student Health and Wellness are available to currently enrolled students with student ID. Services are not available to online only students.

STAFF:

Laura Fariss	Program Director	x2299	lfariss@sbcc.edu
Alyson Bostwick MFT	Personal Counselor	x2298	bostwick@sbcc.edu
Susan Pittmon	Health Office Asst/Receptionist	x2298	pittmon@sbcc.edu
Sharon Stearns	Wellness Nurse	X2298	sastearns@sbcc.edu
Patricia Schuster	Wellness Nurse	X2298	schuster@sbcc.edu
Roxane Pate	Student Program Advisor	x2298	pate@sbcc.edu

STUDENT SENATE

PURPOSE AND FUNCTION: The Student Senate is made up of students representing a diverse range of SBCC academic and occupational disciplines and activity interests. And, yet, they are fully committed to creating a better campus environment in which students may learn, study and come to know one another.

The Student Senate plays an important role in the decision-making process at the college- while providing a wide variety of services and activities that enhance the total student experience.

All students at Santa Barbara City College are encouraged and invited to participate in the governance of the Associated Student Body. Executive board and Senator at large positions elections are held during the Spring Semester, but applications for remaining senator positions are available year-round.

See **Office of Student Life** for further information.

STUDENT STANDARD OF CONDUCT

PURPOSE AND FUNCTION: The purpose of established student standards of conduct is to provide a safe and orderly environment for all staff, students, faculty and college guests.

LOCATION AND HOURS: Student Services, Room SS-260. Office hours are from 8:00am - 4:30pm, Mon. - Fri.

PHONE: (805) 965-0581 ext. 2237

STAFF:

Dr. Ben Partee, Dean, Educational Programs, Student Conduct and Conflict Resolution, Educational Programs - ext. 2237, partee@sbcc.edu

Administers the Student Standard of Conduct policy on behalf of the Superintendent-President. The Dean, Educational Programs shall act in situations where the student has violated local, state or federal laws or the SBCC Standards of Student Conduct. The Dean, Educational Programs shall review each case of misconduct with the involved student and determine appropriate sanctions and/or remedies.

Cindy Salazar, Administrative Assistant III – ext. 2278, salazar@sbcc.edu

STUDENT SUCCESS & SUPPORT PROGRAM

PURPOSE AND FUNCTION: Student Success & Support Program is a set of services that includes the Application Process, Assessment, Orientation, Advising, Follow-up and Prerequisite Management.

- The Application includes important information provided by the student that determines the services that are either required or recommended in order to enroll and succeed at the college. Assessment, Orientation and Advising are required for all new to college students with a goal of Associate Degree, transfer, or basic English/reading/math skills, as reported in the college application.
- Assessment determines a student's appropriate level of English and Math course placement. English and math are common prerequisites to enrollment in many courses. Assessment also provides students with information to assist them with selecting courses which have English and/or math advisories. For more information on Assessment, see *Assessment Center*.
- During Orientation, students learn about the college's services and programs, degree, certificate, and transfer requirements as well as how to be a successful student. For more information, see *Orientation*.
- Advisement generally follows orientation for new-to-college students. Students learn in small group advising sessions or 1:1 session with a counselor how to develop an educational plan appropriate to their skill levels and educational goals.
- Prerequisites are established by the faculty and are enforced at time of enrollment. Students may challenge a prerequisite based on course work completed at other institutions as well as for other reasons by filing a prerequisite challenge petition with the Transcript Evaluations Office. Procedures and forms for challenging a prerequisite can be found at <http://www.sbcc.edu/prerequisites>.

- Student Success & Support Program follow-up services ensure that students are on track to fulfill their educational goals.

STAFF:

Dr. Ben Partee, Dean, Educational Programs – ext. 2202, bgpartee@pipeline.sbccc.edu

Cindy Salazar, Administrative Assistant III – ext. 2278, salazar@sbccc.edu

STUDY ABROAD

Santa Barbara City College has been offering study abroad programs for more than 42 years. Since its first credit summer program in Guadalajara, Mexico in 1973, more than 5,500 SBCC students have participated in study abroad programs in approximately 20 different countries, including Spain, Greece, Germany, Italy, England, France, Mexico, Costa Rica, the former Soviet Union, New Zealand, Australia, Cuba, Chile, Argentina, China, Vietnam, Thailand, India, Rwanda, and most recently South Africa. Details on scheduled programs, program brochures, and applications can be found on the SBCC Study Abroad Program website. Brochures and applications can also be obtained from the Study Abroad Office in the IEC-Building, Room #1.

WEBSITE: <http://www.sbccc.edu/studyabroad/website>

LOCATION AND HOURS: The Study Abroad Office is located in International Education Center, Room #1. Hours, Mon. – Fri. 12:00 am – 4:00pm.

PHONE: (805) 965-0581, ext. 2494

STAFF:

Carola Smith, Senior Director, International Programs, ext. 2243, smithc@sbccc.edu

Tara Stoker, Office Assistant, Sr., ext. 2494, testoker@sbccc.edu

TRANSFER CENTER

PURPOSE AND FUNCTION: The Transfer Center is a counseling, advising and information center designed to offer assistance to students and staff with transfer information and education. Services, resources and programs all facilitate the transfer process for SBCC students.

SPECIFIC SERVICES AND RESOURCES INCLUDE:

Drop-in advising to assist students with: researching universities and the process for selecting their transfer institutions; understanding admissions and TAG requirements and process; utilizing transfer related tools such as ASSIST, DARS, College Source, etc; completing university applications, resources and processes for selecting a major.

Appointments for students with four-year university admissions representatives

Transfer-related Workshops

SBCC Transfer Day event every Fall semester

Transfer Day is held on the West Campus, where admissions representatives from state and national colleges and universities maintain informational tables for students to ask questions and collect literature.

ASSIST Transfer Articulation Information

ASSIST is a computerized student transfer articulation information system that can be accessed over the World Wide Web. It displays reports of how California community college courses can be applied when transferred to California State Universities and University of California campuses. ASSIST is the official repository of articulation for California's public colleges and universities, and therefore provides the most accurate and up-to-date information available about student transfer in California. ASSIST may be accessed at <http://www.assist.org>.

Certification of General Education

Certification of IGETC and/or CSU general education requirements is not automatic, and such certification must be requested at the SBCC Transfer Center.

Degree Audit Reporting System (DARS)

Students can check your academic progress towards IGETC, CSU-GE, SBCC General Education, and Major at SBCC.

Resource Library

The Center provides access to catalogs and other information on California State University and University of California institutions, as well as many independent California colleges and universities. Additional resources include: university recruitment brochures, college guides such as **Peterson's Guide**, college rankings, and university program information.

WEBSITE: <http://www.sbcc.edu/transfercenter>

LOCATION AND HOURS: The Transfer Center is located in the Student Services Building, across from the Counseling Center. Hours are Mon. and Thurs 8:00am - 4:15pm; Tues. and Wed. 8:00am -5:00pm; Fri. 8:00am - 1:00pm

PHONE: (805) 965-0581 ext. 2547 or (805) 730-4347

STAFF:

Kathie L. Adams, Transfer Center Director – ext. 2209, adamsk@sbcc.edu

Yoli Contreras, Administrative Assistant – ext. 2547, contreras@sbcc.edu

SPECIFIC PROGRAMS INCLUDE:**TRANSFER ACADEMY**

The Transfer Academy (TA) is an SBCC program within the Transfer Center that guides students through the process and courses needed to qualify for guaranteed transfer to one of eighteen universities with which SBCC has transfer admission guarantees (TAGS) by the most efficient and effective means possible. Membership in the Transfer Academy is based on the student's intent to transfer to a TAG university. A Transfer Academy application is required and is separate from the Santa Barbara City Admissions application. Applications are available via the web or may be obtained in the Transfer Center, SS 140. In order to be considered for the Transfer Academy, a student must:

- have an Educational Goal of transfer
- have a Transfer Plan goal of a TAG university
- have a high school GPA of at least a 2.8 and/or a college cumulative G.P.A. of 2.8
- have completed the SBCC math and English assessment with placement of scores of math 100 or higher & English 100 or higher
- have completed the college orientation and two TA orientations

SPECIFIC SERVICES INCLUDE:

Transfer Admission Guarantees with seven University of California campuses (Davis, Irvine, Merced, Riverside, San Diego, Santa Barbara, and Santa Cruz), three California State Universities (Bakersfield, Northridge* and San Francisco State University* five private universities (Antioch University, Brandman University, Syracuse University, University of the Pacific, and Whittier College), and two public out of state universities (Arizona State University and Portland State University). UCLA offers a priority admission consideration status based on completed honors courses and other academic/transfer requirements.

*Applies to F-1 Visa Students only

Access to Cross Enrollment; students have the opportunity to enroll in UCSB on campus classes for only \$31.00 a unit while attending SBCC. Cross Enrollment courses apply to UCSB graduation requirements.

Documented Evaluation of Courses completed at other colleges that transfer to and satisfy admission and pre-major requirements.

Semester-by-semester feedback on transfer progress

Transfer information updates and event announcements to keep students connected with and prepared for the university experience

Assistance with finding sources of financial aid and educational financial planning

WEBSITE: <http://www.sbccc.edu/transferacademy>

LOCATION AND HOURS: The Transfer Academy is located in the Transfer Center in the Student Services Building, SS140. Hours are Mon. and Thurs. 8:00am - 4:15pm; Tues. and Wed. 8:00am. - 5:00pm; Fri. 8:00 am - 1:00pm.

PHONE: (805) 965-0581 ext. 8744 or ext. 2547

STAFF:

Angela Warren, Transfer Academy Coordinator/Counselor, ext. 8744, warren@sbccc.edu

Trevor Hess, Transfer Academy Counselor, ext. 8744, tjhess@sbccc.edu

Chelsea Holmes, Transfer Academy Counselor, ext. 8744

TRANSFER ACHIEVEMENT PROGRAM (T.A.P.)

The Transfer Achievement Program (T.A.P.) is a comprehensive support program within the Transfer Center designed to assist underrepresented students successfully transfer to a four-year college or university. Economically disadvantaged, educationally disadvantaged, and ethnically underrepresented students will benefit most from TAP. Ethnically underrepresented students, as defined by the four-year institutions include: African-American, Chicano/Mexican-American and American Indian/Alaskan Native.

SPECIFIC SERVICES INCLUDE:

- Individualized transfer advising sessions with T.A.P counselors
- Development of a transfer plan and timeline
- Personalized major and university exploration
- Campus trips to four-year universities
- TAP book grants and transition scholarships
- Assistance with financial aid and scholarship searches
- Referrals to on-campus and community based resources

WEBSITE: <http://www.sbccc.edu/tap>

LOCATION AND HOURS: The Transfer Achievement Program is located in the Transfer Center in the Student Services Building, SS140. Hours are Mon. and Thurs. 8:00am - 4:15pm; Tues. and Wed. 8:00am-5:00pm, Fri. 8:00am - 1:00pm

PHONE: (805) 965-0581 ext. 2544

STAFF:

Kathie Adams, TAP Coordinator – ext. 2209, adamsk@sbccc.edu

Angelica Rodriguez, TAP Counselor – ext. 4721, AARodriguez4@sbccc.edu

Gabby Guzman-Morales, TAP Counselor – ext. 4453, gguzman5@sbccc.edu

Pablo Diaz, TAP Counselor – ext. 2544, pmdiaz@sbcc.edu
Laura Cardenas, TAP Student Program Advisor – ext. 2544, lacardenas@sbcc.edu

TRANSFER OF CREDIT

Students with transcripts from other colleges wishing to transfer credit toward an SBCC program should have official transcripts sent to Admissions and Records and meet with an academic counselor.

See **Academic Counseling Center** for further information.

TUTORIAL CENTER OFFICE

PURPOSE AND FUNCTION: The Tutorial Center Office coordinates all group and individual tutors for all classes on campus. Tutor schedules and other tutor information are available on the Tutorial Center web site or in CLRC 120.

WEBSITE: <http://www.sbcc.edu/learningresources/website/TutorialCenter.htm>

LOCATION AND HOURS: The Tutorial Center Office is located in the Cartwright Learning Resources Center, the building on the West Campus closest to the footbridge.

OFFICE HOURS: Mon. – Thurs. 8:00am - 5:00pm; Fri., 8:00am – 11:30am

PHONE: (805) 965-0581 ext. 2667

STAFF: Jason Levy, Tutorial Center Coordinator – CLRC Room 120, ext. 2667, jalevy@pipeline.sbcc.edu

See **Math Lab** for further information about Math tutoring services and **Learning Resources Center/Learning Support Services** for further information about the Writing Center.

VETERANS ASSISTANCE

The objective of the Veterans Support and Resource Center is to provide information and assistance to Veterans and Dependents of Veterans eligible for Veterans Educational Assistance. SBCC academic counseling, career, transfer, tutorial and Disabled Students Program Services and other services are part of SBCC's mission to offer eligible program participants support to achieve their educational goals. A comprehensive packet provides information on eligibility, application procedures and special assistance. Copies may be obtained by email request to torres@sbcc.edu or in person at the Veterans Student Support and Resource Center located in ECOC Building 1 Room 3. Veterans Educational Benefits include Chapter 33 (Post 9/11 GI Bill), Chapter 30, Montgomery GI Bill, Marine Gunnery Sergeant John David Fry Scholarship (Fry Scholarship) for dependents of Service members who died in the line of duty after Sept. 10, 2001, Chapter 31 Department of Veterans Affairs Vocational Rehabilitation, 1606, 1607 and Chapter 35 Dependent's Educational Assistance Program well as the New Chapter 33 Transfer of Eligibility to a Dependent. Veterans and dependents may be eligible to receive educational benefits depending on the program that they may qualify for. VA College work-study positions are available on campus in the Veterans Student Support and Resource Center and off campus at the Santa Barbara Veterans Service Office. The Veteran Support and Resource Center has a study room for one on one or group tutoring.

SPECIFIC SERVICES INCLUDE:

- Enrollment Information to prospective students
- Processing of Veterans Educational Assistance Benefits
- Unit & Course verification & certification
- Follow-up Academic Counseling
- Veterans and Dependents Work-study (on and off campus)
- Veterans Tutorial Assistance
- Referrals to Local community Veterans and Social Service Agencies
- Evaluation of Military Credits

LOCATION AND HOURS:

The Veterans Affairs Resource Office is located in ECOC-1, Room 3
Mon. – Thurs. 9:00am - 4:15pm and Fri. 8:00am - 1:00pm

PHONE: (805) 965-0581 ext. 2203 **DIRECT LINE:** (805) 730-4003 **FAX:** (805) 892-3766

STAFF: **Magdalena Torres**, Veterans Student Support Program Advisor,
Email: torres@sbcc.edu

VOLUNTEER CENTER

The Santa Barbara City College Service Learning Program offers volunteer opportunities for students interested in community service, career exploration and self-growth. Students may participate in ongoing projects, such as child care, counseling, helping the homeless, environmental projects, medical assisting and many more. Students may also participate in one-time events, such as yearly festivals, educational camps, or special cleanup projects. The program is committed to helping students gain easy access to volunteer opportunities in the community.

See **Career Center** for further information.

WRITING CENTER

See **Learning Resources Center/Learning Support Services** for further information.