


SANTA BARBARA CITY COLLEGE

October 13, 1980

TO: Department Chairpersons / Program Directors

FROM:  Romo, Assistant Dean, Instructional Operations

RE: Staffing Requests for 1981-82

It is that time of the year again to begin thinking about certificated and classified staffing needs for instructional programs. During the past couple of years instructional departments and college committees have been involved in comprehensive assessments of our instructional and non-instructional programs. These analyses have generated a tremendous amount of data which can now be of use in the preparation of requests and projections for the coming year. This note is to inform you that we are now requesting the submittal of short and long-term staffing projections. In the preparation of the staffing requests for 1981-82 the following should be considered:

1. Requests should review past and current year enrollments. In doing this you should refer to the annual WSCH and TLU data provided by this office.
2. Requests should be presented in the context of projections made in the Three-Year Curriculum Plan. Furthermore, the requests should address recommendations made by the Ad Hoc Contingency Planning Committee last year. (Note: You do not have to feel that you are "locked-in" to your Three-Year Plan. If what you are proposing does deviate, however, please provide a rationale and justification.)
3. Requests should include tentative projections for 1982-83 and 1983-84.

The requests should be returned to my office by November 1st. The Instruction Office will be reviewing them immediately and we plan to have a preliminary college report prepared by January, 1981. This report will then be presented to the Cluster Leaders' Council for review and recommendation.

In preparing your report, please use the attached sheets and provide the information requested. If you have any questions, call me at extension 214.

JR/lp

Attachment

cc: Cluster Leaders
Mr. Huglin
Dr. Sanchez

Staffing Request and Projection
Fall 1980

Current certificated and classified staff in department
(Please include hourly positions)

<u>Position</u>	(Certificated by name) (Classified by name and Title)	<u>Indicate % Time</u> (e.g. 100%, 50%,)
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New certificated/classified position(s) requested:

If new positions are requested, please include justification.

Requests for student hourly or college Work/Study positions

Justification:

Staffing projections for 1982-83 and 1983-84

Santa Barbara City College
CLUSTER/DEPARTMENT ORGANIZATION
Spring 1980

APPLIED SCIENCE & TECHNOLOGY CLUSTER

Departments

Automotive Services
Electronics
Graphics/Photography
Hotel, Restaurant Management
Machine Shop/Welding
Nursery School
Cosmetology
Drafting
Fire Science
General Work Experience
Interior Design
Landscape Horticulture
Library Technology
Water Science

J. Morrisohn, Cluster Leader

Chairperson

J. Ingram
M. Ryan/R. Tlapa
J. Morrisohn
J. Dunn
J. Rodriguez
J. Hendrick
M. Elkins, Asst. Dean,
Occupational & Career
Education
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BUSINESS EDUCATION CLUSTER

Departments

Business Administration
Computer Science
Finance/Insurance/Real Estate
Marketing/Management/Supervision
Secretarial Science

M. Taylor, Cluster Leader

Chairperson

M. Taylor.
R. Schiferl
J. Bowman
M. Rice
M. Harker

COUNSELING/PERSONAL DEVELOPMENT CLUSTER

ENGLISH/JOURNALISM CLUSTER

Departments

Reading Study Skills Center
Freshman Composition
Journalism

D. Anderson, Cluster Leader

J. Webber, Cluster Leader

Chairperson

J. Romo, Director
G. Smith, Director
R. Canton

FINE ARTS/ETHNIC STUDIES CLUSTER

Departments

Art
Ethnic Studies
Music
Speech/Theatre Arts

H. Dunn, Cluster Leader

Chairperson

K. Nack
J. Egger
M. Balderston
B. Rippe

CLUSTER/DEPARTMENT ORGANIZATION
Spring 1980

LIFE SCIENCE/GEOLOGY/MARINE TECHNOLOGY CLUSTER

Departments

Geology (Earth Science)
Life Science
Marine Technology

P. Olsen, Cluster Leader

Chairperson

R. Gray/K. Halbach
A. Flinck
R. Christensen

PHYSICAL SCIENCE/MATH/FOREIGN LANGUAGE CLUSTER

Departments

Chemistry
French
German/Italian
Mathematics
Physics/Engineering/Aeronautics
Spanish

J. Edmondson, Cluster Leader

Chairperson

K. Wills
N. Thompson
s. Culler/M.Hohenberg
B. Culbertson
E. Schapansky
J. Forsyth

PHYSICAL EDUCATION/RECREATION/HEALTH EDUCATION
& TECHNOLOGY

Departments

Health Technology

Physical Education
Health Education

R. Fairly, Cluster Leader

Chairperson

S. Conklin, Asst. Dean,
Health Technologies
C. Mitchell
R. Fairly
C. Weiler

SOCIAL SCIENCE/LIBRARY CLUSTER

Departments

Administration of Justice
Economics/Geography
History
Library
Philosophy
Political Science
Psychology
Sociology/Anthropology

C. Solberg, Cluster Leader

Chairperson

D. Seaver
s. Sofas
c. Solberg
v. Rowley
P. Angeles
J. Kay
B. Trotter
D. Morrison