

SANTA BARBARA CITY COLLEGE

COLLEGE PLANNING COUNCIL

December 1, 1987

M I N U T E S

PRESENT: J. Romo, M. Bobgan, L. Fairly, P. Freeman, T. Garey, C. Hanson,  
E. Hodes, D. Ringer  
GUESTS: E. Cohen, K. Hanna

APPROVAL OF MINUTES

M/S/C Bobgan//Freeman

AYES: 5 ABST: 1

HEARING ACTION

Academic Affairs Instructional Equipment Ranking

The Chair presented the recommendations from the Division Chair Council on the unranked Most Essential and Essential equipment requests. He asked that the committee accept both lists, with the recommendation that the college proceed with the acquisition of the Most Essential Items (\$106,954) and that the CPC approve the Essential items which will be ranked by DCC if additional equipment monies are available. (\$29,800) Dr. Hanson asked about the status of the Physical Education Department's request for video equipment (\$20,311) submitted on August 6. The Chair responded that this item would be reconsidered at the next DCC meeting. However, he remarked that informal discussions with committee members and deans indicated little support for spending Prop 56 monies on instructional equipment items mandated by a external agency for limited departmental use.

During the general discussion, Dr. Bobgan stated that, as a MacIntosh owner, he was pleased to see faculty requests to add this system to the "family of computers" on the campus. Dr. Hanson asked if departments were maintaining an inventory of computer equipment and locations, noting that this is important for insurance purposes in case of damage to or loss of equipment. Mr. Ringer, a member of the Computer Assisted Instruction Committee, responded the CAI attempts to maintain an updated inventory. It was also brought to the attention of the committee that equipment purchased with VEA funds must be inventoried.

Matriculation Plan

Dr. Cohen informed the Council that the college Matriculation Plan will be submitted to the Chancellor's office by December 14, at which time the district becomes eligible for \$164,000 for data processing and operations. She discussed briefly the goals and activities of the major components: admissions, orientation, assessment, advising, follow-up, evaluation, coordination and training. If the governor approves ongoing funding, the college will be eligible for an additional \$400,000, based on a formula using the number of new

students, continuing matriculating students and bonuses for basic skills enrollments. The college anticipates serving approximately 15,000 students. The plan began in 1982 with the charge of the Readiness Committee, and it has evolved into a detailed and comprehensive project. Members of the council commended Dr. Cohen for her dedication, leadership and efforts in developing this state-wide model Matriculation Plan.

Continuing Education Phonelines

Dr. Bobgan reported that Continuing Education plans to use \$1,500 from its share of lottery dollars for the installation of 10 new lines at the Schott Center for Foundation telemarketing activities.

Planning Session

The Chair informed members that Dr. MacDougall has asked for a special session of the Council to discuss institutional planning. The meeting is scheduled for January 15. Details will be announced at a later date.

The Chair announced that there are three finalists for the Dean of Technologies position and it's expected that a selection will be made by December 10.

jdm

cc: Dr. MacDougall  
Deans  
Division/Department Chairs  
Mr. Miller  
Mr. Pickering  
Dr. Ullom  
Ms. Harrington

Santa Barbara City College

BUSINESS SERVICES

DATE: December 15, 1987  
TO: College Planning Council  
FROM: Charles Hanson  
SUBJECT: 1987-88 Lottery Requests  
Updated District-Wide Needs  
(not prioritized or ranked)

A. Health and Safety

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1. Bleacher tractor	5,000
2. Eye-wash stations (hazardous substances)	15,000
3. Ventilation - Scene Shop	10,000
4. Building re-keying	12,000
5. Exterior lighting - safety	13,500
6. Exterior lighting - 120v retrofit	5,000
7. Top all trees	12,000
8. Repair walkways	10,000
9. Automatic door opener	1,500
10. Remove Brazilian pepper trees	1,000

B. Utility Requirements

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1. Telephone cabling to West Campus	20,000
2. Sewer line replacement	12,000
3. Reclaimed water loop - West Campus	78,000
4. Energy management - power supply	3,500
5. Sprinklers - new/replacement	7,000
6. Sound system - Campus Center	2,500
7. Sewer line replacement	12,000
8. Trash compactor	23,000
9. Telephone system changes	2,000
10.	

C. Improvements - Long-Range Development Plan

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1. Vista Points	18,000
2. Coastal access and signs	5,000
3. Modify entrance - West Campus	95,000
4. Parking - Pershing Park	60,000
5. Planting/erosion control - West Campus	42,000
6. Modify entrance - East Campus	63,500
7. Blinds - Campus Center	1,500
8.	

(continued on reverse side)

D. Repairs and Improvements

1. Football field renovation	40,000
2. Football field irrigation	20,000
3. Campus signs	8,000
4. Stadium - toilet plumbing	8,400
5. Blinds - Campus Center	1,500

E. Campus/Building - Major Repairs and Improvements

1. Renovation of classrooms	100,000
2. Paint - Administration Bldg	110,000
3. Paint - Wake Center	125,000
4. Paint - Library	35,000
5. Paint - Student Services	38,000
6. La Playa Stadium bleachers	58,000
7. Replace La Playa Press Box	75,000
8. Add La Playa snack bar	40,000
9.	
10.	

F. Deferred Maintenance

1. Reroof P. E. classrooms	15,000
2. Re-work ducting in Drama/Music Bldg Rooms 152, 153 and restrooms	18,000
3. Waterproof Campus Center deck	15,400
4. Repair broken Library sewer lines	12,500
5. Irrigation water reclamation project	65,000
6. Paint exterior Wake Center	55,000
7. Texture coat and seal Administration Bldg	120,000
8. Texture coat and seal Library	35,000
9. Tear down, clean and inspect boilers	12,000
10. Replace lockers in Humanities Bldg	12,000
11. Video inspect all sewer and storm drains	10,000

G. Major Construction

1. LRC/Library
2. Interdisciplinary Center (IDC)
3. Student Services Center
4. Secondary Effects

CLH:ba  
LOTUS:  
CPC87

Lottery Requests - 1987-88

BUSINESS SERVICES DIVISION

Priority Ranking	Item (Department)	Amount
1	Half-ton truck w/utility box (F&O)	18,000
2	Furniture/equipment, new positions	4,000
3	Microcomputer, AT clone (Auxiliary)	2,000
4	Secretarial/side chairs (4 ea) (Admin. Serv.)	1,000
5	Radios - (3 Security, 6 Custodial)	4,050
6	Electric cart (F&O)	2,500
7	Cash register, 15-key, repl Stu. Fi., (Aux.)	1,800
8	Small Equipment I (F&O)	4,000
9	Terminal (Acctg)	1,200
10	Replacement office equip. (Acctg/Admin Serv)	1,340
11	File cabinet repl., 4-dr. lat. (3) (Acctg)	1,440
12	Small Equipment II (F&O)	4,000
13	Electric cart (F&O)	2,500
14	Mini-blinds, Duplicating/Warehouse security (Admin. Serv.)	1,000
15	Cash register, 30-key, repl Cashier's (Aux.)	2,500
16	Houston plotter--blueprints (F&O)	5,000
17	Software (F&O)	870
18	Table-top copier (F&O)	1,500
19	Printer for Student Finance terminal (Acctg)	2,000

CLH:ba

LOTUS:Lottery 87-88

REQUESTS FOR LOTTERY FUNDING 1987

Business Education	10,050
English	9,240
Fine Arts	10,640
Health Tech/Human Services	8,190
Math/Computer Science	10,125
Phys Ed/Athletics	10,050
Science	10,277
Social Sciences/For Langua	9,900
Technologies	10,074
Instructional Support	50,671
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DIVISIONS TOTAL	139,217

LOTTERY REQUESTS DIVISION

1987-88

DIV/DEPT	ITEM	EST COST	DIV TOTAL
<u>BUSINESS ED</u>			
F.I/R.E.	Development of three mini courses	1,800	
H.R.C.	POS Cash Control System Computer inventory Control hardware with linking to POS control systems	2,250 6,000	
	HRC Total	8,250	
BUSINESS ED TOTAL			\$10,050
<u>ENGLISH</u>			
Comp/Lit	Half-time interdepartmental secretary	5,000	
	Comp/Lit Total	5,000	
Essential Skills	Lab Instructors for 10 hrs a week	3,240	
	Essn Skills Total	3,240	
E.S.L.	Software	800	
Journalism	1 Printer	1,000	
ENGLISH TOTAL			\$9,240
<u>FINE ARTS</u>			
Music	Lease purchase of new pianos, 5 years	2,440	
	Music Total	2,440	
Theatre Arts	Theatre Outreach to High Schools Program Chicano Theatre Project	3,200 5,000	
	Theatre Arts Total	8,200	
FINE ARTS TOTAL			\$10,640

DIV/DEPT	ITEM	EST COST
<u>HEALTH TECHNOLOGY &amp; HUMAN SERVICES</u>		
ADN Dept	Window covering for A218 offices and conferences	1,000
	Covered Bulletin Board in A218C	1,500
ADN Total		2,500
Dental Assisting	Under-counter Refrigerator	200
	Dent Asst Total	200
Early Childhood Edu	Purchase of Hobart Sanitizing Dishwasher	2,150 (H & S)
	Replacement of the twelve faucets	840 (H & S)
Early Childhood Ed Total		2,990
Health Tech/Occ Sup.	Redesign storage area	1,000
	Facilities renovations to correct safety hazards, better utilize space in the lab	1,000 (H & S)
	Electric typewriter	500
	Health Tech Total	2,500
HEALTH TECHNOLOGY/HUMAN SERVICES TOTAL		\$8,190

MATHEMATICS & COMPUTER SCIENCE

Mathematics	Two Lab Teaching Assistants	2,525
	Secretary (1/4 of English part time)	5,000
Mathematics Total		7,525
Computer Science	Projection Screen	200
	Projection system with overhead projector	1,200
	Ethernet cards	1,200
Computer Science Total		2,600
MATH/COMPUTER SCIENCE TOTAL		\$10,125



PHYSICAL EDUCATION/ATHLETICS

Weight room	6,200
Pump, filter, heater	1,000
Chatillan Scale	600
Mounting Device for Video Monitor in PE 310	250
Athletic supplies	1,500
Typewriter for Secretary	500
PE/ATHLETICS TOTAL	\$10,050

SCIENCES

Engineering & Physics	Upgrade the shop Room PS122	2,700
	Engineering/Physics Total	2,700
	OR	
Biological Sciences	Continue renovation of LSG 216	7,577
	Bio Sci Total	7,577
Earth & Planetary Sci	Carso truck #1 (H & S)	10,000
DIVISION TOTAL		\$10,277

SOCIAL SCIENCES/FOREIGN LANGUAGES

Anthropology & Soc.	Development of Anth & Sociology simulations	8,100
	Establishment of soci. and anth data bases	
	Purchase of videocassettes for LAC	850
	Anthro/Soc Total	8,950
History	Basic maps for survey courses for Hist Dept	950
	History Total	950
SOCIAL SCIENCES/FOREIGN LANG TOTAL		\$9,900

DIV/DEPT

ITEM

EST COST

TECHNOLOGIES

Automotive

Replace Lighting A108

4,500 (H & S)

Auto Total

4,500

Bus Office Ed

Lab teaching assistants

3,174

Marine Technology

To Develop A.S. Degree/Certificate Prog

2,400

Marine Tech Total

2,400

TECHNOLOGY TOTAL

\$10,074

INSTRUCTIONAL SUPPORT

Library

32,776

Word Processing Center

12,895

Tutorial augmentation

5,000

INSTRUCTIONAL SUPPORT TOTAL

\$50,671

*will need  
plan to  
show how  
this will  
be proved  
with*

SANTA BARBARA CITY COLLEGE

Memorandum(lottry87.sum)  
December 8, 1987

To: John Romo, Chairman, College Planning Council  
From: Burt Miller *BRM*

Subject: Lottery requests from President's Office for 1987-88.

Listed below are requests for lottery funding from offices attached to the President's Office.

Priority	Description	Est. Cost
1.	Publications	
	a. Temporary full-time publications assistant.....	\$25,000
2.	Personnel	
	a. HP 150 for new Secretary.....	\$2,300
	b. Certificated advertising/affirmative action.....	\$3,600
	c. Calculating machines.....	\$ 150
3.	Data Processing	
	a. Add second bay to Port Selector to accommodate increased communication load.....	\$ 5,000
	Total.....	<u>\$36,0500</u>

SANTA BARBARA CITY COLLEGE

RECEIVED

OCT 13 1987

ACADEMIC AFFAIRS

Memorandum (lottery2)  
October 12, 1987

To: John Romo, Elaine Cohen, Jack Friedlander, Dan Oroz, Dave Pickering  
From: Burt Miller

Subject: Lottery 87-88

The data processing capital outlay budget for 87-88 is very small. Consequently, I am trying to "offload" items as much as possible to other funding sources. A recent inventory of needs showed about \$106,000 worth of needs. I have a budget of \$19,167. One logical source for dollars for some items is the lottery. The following items seem to me to be appropriate for funding from the lottery, and I am suggesting that you submit those items along with your other lottery requests.

Romo

New Microcomputer for Vocational Education Dean \$2,400

Friedlander/Cohen

Hard disk drive for Lucy Prieto 600  
Sysstat software 1,000  
Laserjet Printer for Assessment 1,800  
Terminals for Faculty Advising 8,000

Oroz

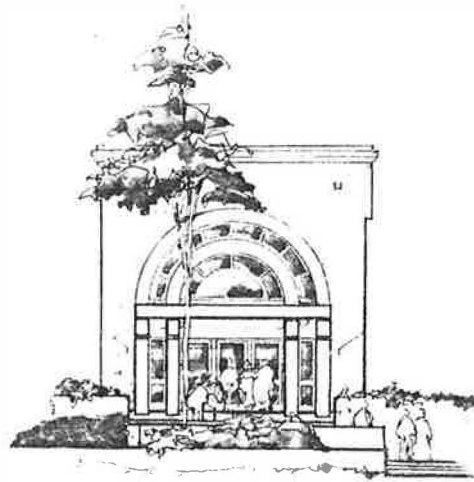
HP 150C for new secretary in Personnel 2,400

Pickering

New terminal for Accounting 1,200  
Additional Micro for Accounting (AT clone) 2,000

Please consider submitting these items, and let me know what you have decided so that I can re-arrange the needs list for Data Processing capital outlay.

# The Foundation for Santa Barbara City College



September 1, 1987

Mr. John Romo  
Vice President for Academic Affairs  
Santa Barbara City College

Dear John,

Enclosed you will find a proposal from the Foundation for Santa Barbara City College requesting \$75,900 in lottery funding for the development of two programs of importance to SBCC's public affairs and fund-raising efforts. These programs are a comprehensive telemarketing program directed towards adult education students and parents of currently enrolled students (alumni will be added later), and an alumni research and development program.

Supplemental funding provided to the Foundation from Lottery funds would be of tremendous assistance in helping to meet program start-up costs, which are detailed in the attached proposal.

On behalf of the Board of the Foundation for SBCC, allow me to offer my thanks, in advance, for your consideration.

Sincerely,

James W. Minow  
Executive Director

JWM/st  
enclosure

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*Vice President*  
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SANTA BARBARA CITY COLLEGE

STUDENT AFFAIRS

PRIORITIZED LOTTERY ITEMS

- 1) Counseling - Articulation clerk - \$7000
- 2) Financial Aid - Software Maintenance Agreement - \$850
- 3) Counseling - Special Program Advisors - \$9600
- 4) Admissions - Scannable Drop Rosters (Form/Software Development) - \$3500
- 5) Financial Aids - training - \$2500
- 6) Counseling - clerical support - \$5000
- 7) Financial Aids - microfilming - \$1500
- 8) Counseling - Micros and printers (4) - \$10,000
- 9) Security - security devices - \$2000
- 10) Counseling - SBCC computerized grad check - \$5000
- 11) Counseling - outreach materials - \$200
- 12) Financial Aids - Software Maintenance Agreement - \$1100
- 13) Counseling - Health Services computer - \$2500
- 14) Counseling - Hourly counselors - \$3000
- 15) Athletics - Equipment/Supplies - \$12,000
- 16) Counseling - Articulation Officer - \$15,000
- 17) Student Activities - IBM AT Clone and printer - \$2500
- 18) Student Services Building/Financial Aids/EOPS - Mini Blinds - \$800
- 19) Counseling - SBCC Table Banners for Outreach - \$125
- 20) Athletics - Equipment/Supplies - \$12,000
- 21) Cal-SOAP - Laser Jet Printer - \$2400
- 22) Athletics - Equipment/Supplies - \$10,750
- 23) Student Senate - Study rooms - \$5000
- 24) Student Senate - Digital sign board - \$20,000
- 25) Counseling - Career Ed Identification/Work Experience Networking - \$3000

SANTA BARBARA CITY COLLEGE  
DIVISION CHAIR COUNCIL

Second Round of Lottery Requests, 1987-88

<u>Department</u>	<u>Item</u>	<u>Cost</u>	<u>Rank</u>	<u>Pts.</u>
Instructional Support CAI	Electronic mail implementation and Telecom. training	18,728 35,000	<u>2</u>	(50)(57)
Fine Arts Theatre Arts	Marquee for entrance to Garvin Theatre complex	5,000	<u>7</u>	(74)(80)
English Communication	Data Analysis and Record Keeping Software	1,300	<u>6</u>	(59)(61)
Instructional Support Faculty Enrichment	Consultants for divisional workshops	4,500	<u>13</u> 14	(91)(106)
	Funds for classroom research	5,000	<u>10</u> 11	(83)(97)
Instructional Support Academic Affairs	Secretarial assistance for TITLE V	6,000	<u>1</u>	(42)(45)
Sciences	Renovation of LSG 216	7,577	<u>14</u> 15	(126) (137)
Add: Sciences	Truck augmentation	5,000	<u>5</u> ?	(58)
Instructional Support Tutorial	Tutor augmentation	5,000	----	
Computer Science	Purchase and install PC comput monitor system	5,500	<u>11</u> 12	(87)(98)
Instructional Support CAI	Scanner	12,000	<u>10</u>	(83)(93)
Sciences Chemistry	Two gas chromatographs	8,000	<u>8</u>	(75)(81)
Instructional Support Library	OCLC cataloging project	2,500	<u>4</u>	(55)(63)
	Augmentation for computerized literature searches	5,000	<u>3</u>	(54)(63)
Physical Ed/Athletics Physical Ed	Underwater weight machine	5,000	<u>22</u> 13	(89)(93)
Business HRC	POS Cash Control System	7,000	<u>9</u>	(79)(92)
		<u>98,105</u>		