

**Santa Barbara City College  
College Planning Council  
Tuesday, February 21, 2012  
3:00 p.m. – 4:30 p.m.  
A218C**

*Minutes*

**PRESENT:**

J. Friedlander, (Chair), Acting Superintendent/President;  
I. Alarcón, Past-Pres., Academic Senate;  
O. Arellano, VP, Continuing Education;  
L. Auchincloss, Pres., CSEA;  
P. Bishop, VP Information Technology;  
S. Ehrlich, VP HR/LA;  
R. Else, Sr. Dir. Inst. Assessment, Research & Planning;  
J. Englert, ASB President;  
K. Monda, Academic Senate Representative, Chair Planning and Resources Committee;  
K. Neufeld, VP, Academic Senate Rep;  
D. Nevins, Academic Senate President;  
K. O'Connor, Academic Senate Representative;

M. Spaventa, Executive VP Ed Programs;  
C. Salazar, Classified Staff Representative  
J. Sullivan, VP Business Services

**ABSENT:**

**GUESTS:**

C. Alsheimer, Instructors' Association (IA);  
P. English, Director, HR/LA;  
A. Scharper, Dean, Ed Programs;  
L. Stark, Pres. Instructors' Association;  
E. Stein, Career Technical Program Specialist;  
L. Vasquez, ITC, Committee;  
J. Walker, co-Steward of the Supervisory Bargaining Unit (SBU)

**1.0 Call to Order**

1.1 Approval of the February 7 CPC meeting minutes.

**M/S/C [Bishop/Alarcon] to approve the amended minutes of the February 7, 2012 CPC meeting**

**2.0 Announcements**

**3.0 Information Items**

3.1 EOPS Staff reorganization (<http://www.sbccc.edu/eopscare/> )

Acting Executive VP Spaventa reported on the EOPS Staff reorganization proposal that had been worked on by Marsha Wright, EOPS Director, in consultation with the President of CSEA, Liz Auchincloss and Pat English, Director, Human Resources & Legal Affairs. Ms. Spaventa reported that the intent of the reorganization was not only to reduce expenditures but also to serve students in a more efficient way. The proposed EOPS Staff Reorganization will result in a cost savings of \$57,084 that takes into account a request to fill a new EOPS Technician position. Dr. Friedlander stated that this process is an excellent example for finding creative and effective ways to reduce expenditures without adversely our ability to serve students.

### 3.2 HRLA Staff reorganization

VP, HR/LA Ehrlich gave a brief background of the vacancies and reorganization that have occurred in her department this past year. She then explained that the current reorganization will result in an ongoing savings of approximately \$45K/year by upgrading one position from HR Technician II to Administrative Assistant III, opening one currently vacant position (HR Tech II), and not filling two positions (HR Tech II) that are currently vacant due to retirements.

### 3.3 State Budget update

Acting Superintendent/President Dr. Friedlander reported that several emails came in that morning from the California Community College's Chancellor's Office stating the latest State Budget news. Dr. Friedlander asked VP, Business Services Joe Sullivan to report on the implications for the college of this latest budget news. VP Sullivan went through the details of the State Apportionment and Adopted Budget Report which shows what the college is losing from the 2011-12 Adopted Budget. The total reduction includes the 7.0% Workload Reduction plus the 3.4% deficit factor with a total of 10.4% reduction in this current year. The state is applying the 3.4% as a workload reduction (which is ongoing) rather than a deficit factor (which is a one-time occurrence). The original deficit factor was \$2.4M, on top of our adopted budget number, but currently the increase in the college's 2011 – 12 budget is \$1.4M because \$1M had wisely been put into the deficit factor.

Sr. Dir. Inst. Assessment, Research & Planning Robert Else did a recalculation of the College's FTES projections given this workload reduction. He reported that as of today (2/21/12) the college's 2011-12 Funded FTES and projected actual FTES shows in FTES what VP Sullivan report shows in terms of dollars. Mr. Else stated that the difference between the 2011-12 target and the current actual is 244.31 FTES over the target translating into \$918,769.84 over target. This is FTES that we will not be paid.

There was further discussion about the costs associated in producing the over cap FTES and the next steps in the budget reduction process. Dr. Friedlander stated that at our next CPC meeting, we will be looking at what the VPs came up with in the 8.7% reductions from their departments, the implications of the budget reductions, and the additional amount of money we will to cut.

Dr. Friedlander and Ms. Alsheimer, Instructors' Association representative, reported on trailer legislation that calls for the defunding of all non-enhanced/non-credit classes. Ms. Alsheimer's understanding was that new language for this legislation reads: "The funding methodology is now all up to the Chancellor's Office." She stated that it was reported that the Chancellor's office did not ask for this responsibility and is not planning on acting on this. There was further discussion and Dr. Friedlander will send a copy of this to the members.

Dr. Friedlander gave an update on the Continuing Education Center Status numbers starting with reiterating what the Chancellor's told us a month ago that we have three years to achieve the FTES we need to get full funding. If a center does not achieve the right amount of FTES to get full funding for two years and does on the third year, the clock starts again for three years. The question that we are waiting for an answer from the Chancellor's Office is whether colleges need to produce 1,00 FTES to receive full

Center funding (1,000 FTE center) or 938 FTEs which reflects the work load reduction. Dr. Friedlander will be sending the Chancellor's office a letter stating that it is his understanding that the FTES target will reflect the workload reduction including the most recent one. We need to know this in order to strategize what steps to take to produce the FTES required to maintain full funding for the Scott and Wake Centers.

Dr. Friedlander said that it is during these times that the rhetoric and requirements for community colleges to be more accountable for meeting the state's priorities to increase the number of students that complete their degrees, certificates, transfer, workforce preparation/job placement, and basic skills completion objectives. Therefore, despite the reductions in our funding, we need to stay focused on these initiatives and target our resources appropriately.

#### **4.0 Action Items**

4.1 Review of College's performance on the state accountability measures (ARCC Measures) that are included in Chapter 1 of the Institutional Effectiveness Report: 2010-11 (Att. 2 – Chapter 1)  
The ARCC measures were reviewed.

4.2 Approval of the District's analysis of the ARCC data that is required to submit to the Chancellor's Office (Att. 3 )  
A motion was made to send the required information to the Chancellor's Office.

#### **M/S/C [Auchincloss/Neufeld] to approve sending the reviewed ARCC Measures to the Chancellor's Office.**

4.3 Complete review of the College Plan: 2011-14 (Att. 4)  
The information from this review was written down and the next issue of the College Plan will reflect these changes which will be reviewed at the next meeting.

4.4 Transfer of \$7M from the college's JPA Workers' Compensation self-insurance fund to its General Fund.  
VP Sullivan referred to this fund that CPC had discussed some months ago and stated that the fund total is currently \$7.8M and with the transfer of the \$7M, the \$.8M will remain as the current residual fund.

#### **5.0 Discussion Items**

5.1 Review of the BP 6251 Principles of Budget Development (Handout)

#### **6.0 Adjournment**

6.1 Dr. Friedlander asked for a motion to adjourn the meeting.

6.2 The next CPC meeting will be March 6, in Room A218C.

Dr. Friedlander stated that the focus at the next meeting will be: 1) to finish the Budget Principles 2) to look at budget reduction strategies. 3) Revised College Plan

#### **M/S/C [Auchincloss/Bishop] to adjourn the meeting. All in favor.**